

# Quick reference guide

## Pedestrian and cyclist access to Sort It recycling centres

If you wish to use the Sort It recycling centres, but do not have access to a vehicle, you can make an appointment to meet a member of staff at the gate who can then escort you on and off the site.

This procedure is in place to ensure your safety around the site in line with health and safety regulations to prevent accidents, particularly around moving vehicles.

To make an appointment call the site that you wish to use to arrange a time to visit.

Dean Road, Yate	01454 315508
Carsons Road, Mangotsfield	01179 562086
Short Way, Thornbury	01454 417582
Station Road, Little Stoke	01454 616028

You should not enter the site on foot without a member of staff present, even if there are not many vehicles on the site.

Please bring proof of residency and identification.

**Please note:** this procedure is in place for residents who do not have access to a vehicle to use the Sort It recycling centres. It is **not** in place for those who have travelled by car and are queuing to access the sites or have been turned away for any reason.

### Frequently asked questions

**Why do I have to make an appointment? People are walking all over the Sort It recycling centre while they are unloading their cars.**

Pedestrian movement is expected in the area where residents are unloading their vehicles. The entrance and exits are restricted areas where appropriate personal, protective equipment (PPE) should be worn when walking in and out of the sites. As a member of the public you must be escorted safely through these areas by a member of staff wearing PPE.

**Can I walk in without a member of staff if there aren't any cars?**

No. We cannot predict when vehicles are going to come onto the site. If you are in a restricted area without a member of staff your safety may be put at risk.

**Can I go on the site unattended if I am wearing hi-visibility clothing?**

No. You must be escorted on and off the site by a member of staff.

**What happens if a member of site staff is not at the gate at the arranged time?**

If a member of staff is not at the entrance to meet you on time or within a few minutes of the arranged time, call the site office phone number.

**Can I bring my items in a trolley or wheelbarrow?**

Yes. You can use a hand operated trolley or wheelbarrow to bring your items to site. However, you cannot use a trailer that would normally be towed by a car.