## Who we are

The South Gloucestershire Council Safety Advisory Group (SAG) was set up to help event organisers to ensure that public events take place safely and successfully. It provides independent advice to event organisers who retain the legal responsibility for ensuring a safe event.

Group members include Police, Fire, Ambulance, Highways England, Health and Safety, Highways and other departments within the Council.

Through consultation and joint working between the council and its partners its aim is to standardise the approach to all organised large scale events staged in a public place, on a highway and on land open to the public in South Gloucestershire.

The intention of the SAG is to ensure that organisers of licensed and non-licensed have considered the impact of the activity on:

* crime and disorder
* public safety
* public nuisance
* protection of children from harm, and
* any other relevant legislation

The Safety Advisory Group itself as a body has no legal powers.  These lie with individual members who retain primacy in their individual specialisms.

## The notification process

As an Advisory Group they encourage Event Organisers to submit an event notification form in the first instance and also welcome Event Management and Traffic Plans. The Chair of the Group will then forward these to all members for their information and comments/advice. This is an excellent way for you as an organiser to notify all relevant parties and receive any forthcoming advice. Notifications should be sent to [SAG@southglos.gov.uk](mailto:SAG@southglos.gov.uk)

You will find information about the purpose and membership of the Safety Advisory Group and also the Events Notification Form, an Event Management Plan template, information on road closure applications and licensing at [www.southglos.gov.uk/SAG](http://www.southglos.gov.uk/SAG)

Once you have notified the SAG about your event the Chair may decide to invite you to a Safety Advisory Group meeting. You will be given an opportunity to present and discuss plans further and members can offer advice/guidance where needed to assist you in organising a safe and successful event

Please note that you still need to seek the land owner's permission for holding the event. For further information on the hire of public open space for events please contact [CommunitySpaces@southglos.gov.uk](mailto:CommunitySpaces@southglos.gov.uk) or telephone 01454 868000.