

Residential Travel Plans guidance and costs

When a Residential Travel Plan or Residential Travel Plan Statement is needed

When you are in contact with us about a specific planning application, you will be informed whether or not it will require submission of a Residential Travel Plan or a Residential Travel Plan Statement.

Generally the following conditions apply, however a Residential Travel Plan may be required in other situations depending on the nature of the application and the location, for example. If you have a query regarding a planning application, please contact dctransport@southglos.gov.uk

Generally:

- for a development of between 10 and 49 dwellings, a Residential Travel Plan Statement is required
- for developments of 50+ dwellings a Residential Travel Plan is required

Residential Travel Plans and Residential Travel Plan Statements need to be submitted and approved by the council as part of the planning application process.

Delivering a Travel Plan Statement

A Travel Plan Statement is written by the developer/applicant and submitted for approval by the council. Contact: travel.planning@southglos.gov.uk for a copy of the Travel Plan Statement Template that is required for completion.

Once the statement is approved by the council, it must be delivered by the developer/applicant in accordance with the details agreed statement.

Delivering a Residential Travel Plan

A Residential Travel Plan is written by the developer/applicant, using their own template and submitted to the council.

Once it has been reviewed and approved by the council, there are 2 options for delivery of the agreed Residential Travel Plan:

1. The developer/applicant can elect for the council to deliver the Residential Travel Plan on their behalf. If this option is chosen (and agreed by the council), there is a charge per

dwelling for delivery of the residential travel plan for the life of the travel plan period (usually 5 years). The cost per dwelling will be agreed as part of the planning application and will either be secured through a S106 Agreement or a Unilateral Undertaking.

OR

2. The developer/applicant can deliver the travel plan themselves - commonly employing a consultancy to deliver on their behalf. If this option is selected, an annual fee will need to be paid to the council for monitoring delivery of the plan for the life of the travel plan or as agreed through the planning permission. The monitoring costs will be agreed as part of the planning application and will either be secured through a S106 Agreement or a Unilateral Undertaking.

Current 2024 Residential Travel Plan costs

Delivery of a RTP is £405 per dwelling, which includes £150 per dwelling for a Smarter Travel Voucher Scheme.

Monitoring a RTP is £1,000 PA

Both these costs are index linked and likely to increase annually in line with inflation.