

Private Hire Vehicle Plate Exemption Request

Local Government (Miscellaneous Provisions) Act 1976, Section 75(3)

Office use:

Please print clearly in black ink and delete as applicable. Where any answer box is not applicable please write N/A in the box/column to show you have read and considered the question. If you require this document in an alternative format, please contact us.

Data Protection and anti-fraud statement

The information that you have provided will be held by South Gloucestershire Council and will be used to process your application. It will be held securely at all times in accordance with current Data Protection legislation. The Council also has a duty to protect public funds, so may use the information you have provided on this form to prevent and detect fraud. The Council may also share this information with other organisations that handle public funds. Information you provide may also be used to check the accuracy of records held elsewhere in the council. If you wish to see the personal data that the Council holds about you please complete a [Subject Access form](#) available via our website or contact us in person via one of our [One Stop Shops](#).

SECTION 1 – Vehicle licence holder details

Title	Mr	Mrs	Miss/Ms	Other (Please state)
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First name:

Surname/family name:

Address:

Postcode:

Mobile tel no:

Land line no:

Email address:

Where an e-mail address has been provided the Licensing Service may send licence renewal reminders through this communication method, it is therefore important that if you change your e-mail address that you must inform the Licensing Service at the earliest opportunity.

SECTION 2 – Private hire vehicle licence details

Vehicle registration number

Licence Plate Number

Make of vehicle

Model of vehicle

SECTION 3 – Private hire operator details

Private hire operator details (please provide names and addresses of all private hire operators under whose licence the vehicle operate).

Please provide full details of the nature of work to be undertaken for each Private Hire Operator (e.g. executive work) and the specific reason/s why the plate should not be displayed.

SECTION 4 – Plate exemption request details

Please provide a complete list of companies/ individuals who have requested that plates are not being displayed, to utilise the exemption.

Please note that this Licensing Authority may request contact details for the companies/ individuals that you have listed above, to confirm that they have requested that the plates are not displayed. Please note that names of a Private Hire Operator will not be considered unless accompanied with a covering (headed) letter/ email from that Private Hire Operator explaining the need for a plate exemption.

SECTION 5 – Checklist

The following must be provided when you submit this form to the Licensing Service, please tick each statement to indicate agreement.

- | | |
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| <ul style="list-style-type: none"> I confirm that I will pay the current fee for a “plate exemption request” and that I am aware that the fee is non-refundable. | |
| <ul style="list-style-type: none"> I can confirm that I am aware that payment of this fee does not guarantee that a plate exemption will be granted and I am aware that my request will be considered on its individual merits. | |
| <ul style="list-style-type: none"> I am aware that I must display the vehicle plates in line with current licence conditions unless I have an approved exemption in place. | |
| <ul style="list-style-type: none"> I am aware that I must provide with this request, supporting information which must include full service history, current V5 document, date of registration manufacture (if applicable), and other relevant documentation stated in policy. | |

SECTION 6 – Declaration and consent

I hereby certify that all statements made in this request are true and correct and that I have not withheld any relevant information. Furthermore, I understand and consent that my information may be shared as described in the Data Protection and Anti-Fraud Statement above.

Signed

Date (DD/MM/YYYY)