

Taxi Liaison Group

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Location: **Yate Outdoor Sports Complex (YOSC), Broad Lane, Yate, South Gloucestershire, BS37 7LB**

Time: **10:15hrs**

Chair: **Councillor Paul Hughes**

Councillors: **Councillor Kim Scudamore, Councillor Tony Davis**

Attendees: **All current licensed operators, vehicle proprietors and drivers invited by email; Licensing Service staff; Taxi Compliance Police Officer**

Time	Description	Who
10:15 – 10:20	Welcome and introductions	All
10.20 – 10.35	Previous minutes, matters arising, and table of actions <ul style="list-style-type: none"> • Driver badge identification production • Return of expired plates and badges • Office hours – January 2023 	PH
10.35 – 10.45	Hackney Carriage and Private Hire licensing enforcement update – November <ul style="list-style-type: none"> • PC Quinton update 	KB PQ
10.45 – 10.50	Home to school transport update – guidance and enforcement work with the Client Transport team (formerly ITU)	PK/KB
10.50 – 11.00	Licensing office - current service demand, and over-the-counter service updates	KM/PG
11.00 – 11.15	Vehicle fitness tests <ul style="list-style-type: none"> • Consistency of staff conducting tests • Six monthly testing – pass/fail rate review 	KB KB
11.15 – 11.20	New driver learning and suitability assessment package <ul style="list-style-type: none"> • Three-month candidate figures – pass rate 	KB KB
11.20 – 11.35	Fees and charges annual review <ul style="list-style-type: none"> • Proposed improperly made application charging 	KB
11.35 – 11.40	Hackney Carriage Table of Tariffs annual review <ul style="list-style-type: none"> • Proposal for increase 	KB
11.40 – 11.55	WAV policy requirement – 1 st April 2023	KB

11.55 – 12.10	Any other business <ul style="list-style-type: none">• Licensing office outside waiting area• Aggression and/or abuse towards staff - actions	All SS/MW KB
12.10	Proposed date and venue of next meeting – Wednesday 22 nd March 2023, 10:15am, Yate Outdoor Sports Complex (YOSC), Broad Lane, Yate, South Gloucestershire, BS37 7LB	PH