

Things to check before attending a vehicle fitness inspection at the Broad Lane Garage, Yate, in line with the Statement of Hackney Carriage and Private Hire Licensing Policy 2024

All new (diesel or petrol) vehicles to be Euro 6 standard (standard commenced September 2015), and all vehicles over 5 years of age from first date of registration will not be considered for new applications. (No depart from policy requests will be accepted).	<input type="radio"/> Euro 6 standard <input type="radio"/> Under 5 years of age from first date of registration
Current licensed vehicles up to 10 years of age from first date of registration permitted to renew licence, unless a wheelchair accessible vehicle or vehicle adapted for disabilities which can submit written request up to 15 years of age.	<input type="radio"/> Under 10 years of age from first date of registration
Vehicle write-off categories A, B, S (previously C) and N (previously D) will not be licensed. Please note this may be referred to on the front page of the V5 document under 'Special Notes'	<input type="radio"/> Not insurance write-off
Only manufactured/factory fitted privacy glass is permitted. Window tint film is not permitted and must be removed before submitting a licence application. Privacy glass modifications will be considered on a case-by-case basis.	<input type="radio"/> Manufactured/factory fitted privacy glass <input type="radio"/> No window tint film <input type="radio"/> Privacy glass modification - Licensing Service has approved
No alteration or change in specification, design or condition of the vehicle shall be made at any time while the licence is in force.	<input type="radio"/> Any work undertaken has not affected the approval (Certificate of Conformity from the manufacturer or Individual Vehicle Approval (IVA)), given to the vehicle
Exterior of vehicle and bodywork condition. Interior of vehicle and upholstery condition. Windscreen condition.	<input type="radio"/> No damage to exterior bodywork <input type="radio"/> No damage to interior upholstery <input type="radio"/> Cleanliness to high standard throughout <input type="radio"/> No damage or cracks to render the windscreen insecure <input type="radio"/> No items placed or stuck to the windscreen to obscure the vision of the driver
Lights and indicators bulbs checked and operating correctly.	<input type="radio"/> Vehicle inspected before daily use
The vehicle is covered by the appropriate current vehicle tax, Tax your vehicle - GOV.UK (www.gov.uk) , change the vehicle tax class, if required.	<input type="radio"/> Correct tax class on V5 document

Advertising requirements must be made in writing to council providing a proof of the intended advert. Hackney carriage owners and private hire operators are permitted to advertise the company name or trade name or mark and telephone number on most parts of the bonnet, doors and boot of the vehicle.	<input type="radio"/> Licensing Service has approved advert/s <input type="radio"/> The name, logo and contact details of the operator on the front two doors, which shall be no larger than number plate width, twice number plate height.
The word 'Taxi' must not appear in any form on a private hire vehicle including as part of an operator name or logo, or any text or graphics to suggest the vehicle is a Hackney Carriage.	<input type="radio"/> Taxi wording not displayed on private hire vehicle
Are the licence plates in the correct place? <ul style="list-style-type: none"> On the outside front and rear of the vehicle - not covering any part of the vehicle registration mark (number plate), lights or reflectors Plates are not attached with magnets, cable ties, string, wire, velcro or similar or wedged in place 	<input type="radio"/> "No drilling" brackets (issued by this Licensing Authority) <input type="radio"/> Square number plate next to the HCV/PHV plate which meets BS AU 145e
Has the vehicle got a fully inflated spare wheel, or run flat tyres, or in date inflation kit? All current tyres meet the minimum 1.6mm tread depth legal requirement.	<input type="radio"/> Spare wheel, run flat or inflation kit <input type="radio"/> Tyres inflated correctly and minimum 1.6mm tread depth
Has the vehicle got at least one 70mm diameter 'no smoking' sign displayed?	<input type="radio"/> No-smoking symbol of a lit cigarette within a red (70mm diameter) circle with a bar across it
Is the hackney carriage vehicle meter calibrated correctly and showing the correct time?	<input type="radio"/> Meter calibration certificate issued from approved company
Has the hackney carriage vehicle got a current tariff card displayed?	<input type="radio"/> Current council issued tariff card
Top sign for hackney carriage vehicles as current council format, bulb checked and operating correctly.	<input type="radio"/> Top sign not damaged, clean, and operating
Has dash cam or CCTV system been fitted and recording passengers?	<input type="radio"/> Clear notice displayed on all doors where passengers enter vehicle, that informs passengers they are being recorded <input type="radio"/> Recorded footage is securely stored and only accessed when necessary