

Date: Reference:

Extra capacity black bin assessment

This questionnaire must be completed in **FULL** to be considered by South Gloucestershire Council for an extra black bin for your non-recyclable household waste. If approved we will provide you with an extra 140 litre bin to use alongside the standard size black bin.

There is a separate form for households to apply for a collection of clinical waste. A clinical collection is provided for residents whose waste is classed as being infectious or likely to infect others. This waste cannot go in with your household waste and is collected separately. If you are not sure whether you need a clinical collection, please ask your healthcare practitioner.

By using this questionnaire to examine your waste, you should be able to take measures to recycle more and reduce the amount of refuse waste your household produces. Approximately 60% of the average households waste can be recycled through the normal kerbside recycling collection.

! Please type or print clearly in black ink

Q1 Name of applicant:

Title:

 Mr Mrs Miss MsSurname: First name(s):

Q2 Address and postcode of property where additional capacity is requested:

Address: Postcode:

Q3 Contact number and email address:

Contact phone number: Email address:

Q4 How many people are **permanently** living at the property?

Q5 Please give the full names of each resident **permanently** living at the property:

	1st person	2nd person	3rd person	4th person
Surname:				
First name:				
	5th person	6th person	7th person	8th person
Surname:				
First name:				

Q6 If there are more than 8 people living at the property please put additional names here:

Additional names:

Q7 Are you applying for this service because there are more people living, working or studying at home due to Covid-19?

Yes No

Q8 How many people in the household have medical needs that result in extra waste?

Please give details of the types of waste produced by the medical condition:

Please estimate how much medical waste is produced each week (black bin bag size bags):

$\frac{1}{4}$ bag $\frac{1}{2}$ bag 1 bag 2 bags 3+ bags

Q9 How many children wearing nappies (age 5 and under) are **permanently** living at the property?

Do you expect that they will stop needing nappies within the next 12 months?

Yes No

Q10 Is the property a House of Multiple Occupancy (HMO)? This is a property where individual rooms are rented out by a landlord

Yes No

If yes, the property manager/landlord needs to apply for the extra black bin. If you live in flats with shared waste facilities please call us on **01454 868000**.

Q11 Describe the main types of waste you put in your black bin. Give **specific** examples.

1.	2.	3.	4.
5.	6.	7.	8.

Q12 What materials do you currently recycle using the kerbside collection service?

Aerosols	Cartons (Tetra Pak)	Glass bottles and jars	Plastic bottles, tubs, trays
Batteries	Clothing and shoes	Garden waste	Small electrical items
Cans	Foil	Paper	
Cardboard	Food	Pet bedding (rodents)	

Q13 Do you take any waste or recycling to the Sort It recycling centres?

Yes No Sometimes

If yes, please tell us what items you normally take

Please use this space to add any further comments or information that may be useful, including the reasons why you require additional capacity for your non-recyclable waste.

Declaration

I agree to the following terms and conditions:

1. Your black bins must not be used for any items which can be recycled using the kerbside collection service.
2. South Gloucestershire Council may monitor how you use these bins and carry out random checks to ensure they are only being used for non-recyclable waste. Recyclable items found in your black bins must be removed within 14 days. If you continue to put recyclable items in the bins, we will remove your extra capacity bin and you may no longer be eligible to receive the service. No refund would be given.
3. The council will contact you in writing annually to renew your extra black bin between October and December. If you do not receive a reminder email waste.management@southglos.gov.uk or call 01454 868000. You are responsible for ensuring the approved sticker provided for your extra bin is up to date, visible and report any damage as soon as possible. If the sticker is not visible on your bin or is out of date the collection crews will not empty it and it may be removed.
4. You must put the bin out at the edge of your property or agreed collection point by 7am on the day of collection with the lid fully closed.
5. If you move property within South Gloucestershire you will need to take the extra bin with you and inform us as soon as possible to continue receiving the service. We will send you a new approved sticker to attach to your extra bin.
6. Your needs will be assessed every 12 months and we may carry out a waste audit as part of this process.
7. This service has an administration charge of £41.00 per annum **unless the extra bin is needed due to a medical condition**. There is a 50% concession if you are in receipt of Income Support, Pension Guarantee Credit, Income-based Job Seekers Allowance or Income-based Employment and Support Allowance. This is non-refundable. Please note **this administration charge is not applicable to households who need the service on medical grounds**.
8. The extra black bin remains the property of South Gloucestershire Council.

Signature

Date (DD/MM/YYYY)

Submitting your form

or

Please return to: waste.management@southglos.gov.uk

South Gloucestershire Council, Department for Environment and Community Service,
Waste Management Department, PO Box 1954, Bristol, BS37 0DD

If you do not have all the recycling containers you need, you can order these on-line via www.southglos.gov.uk/sortit (report and request section), or telephone **01454 868000**. Recycling containers are delivered directly to your property and are **free of charge**.

If you need help to complete this questionnaire please visit www.southglos.gov.uk or call **01454 868000**.

All personal information supplied will be held by South Gloucestershire Council. Aspects of this information needed to operate the collection of the extra capacity refuse bin will be shared with SUEZ in accordance with the Data Protection Act. This information will be used as part of this service only and will not be shared with any other organisation.