

# Annual Report – Special Responsibilities

(Under the South Gloucestershire Scheme of Members' Allowances, certain councillors who perform significant responsibilities over and above those of other councillors, are entitled to receive additional allowances to recognise those extra responsibilities. The Scheme requires councillors in receipt of such allowances to report on their actions. This report is published on the Council's website).

**Report for period: 2019-2020** .....

**Name: Councillor Paul Hughes**.....

**Position held: Chair of Regulatory & Licensing Committee**.....

## A general outline of the special responsibilities you perform

This committee has a quasi-legal role within the Council.  
As Chair, I have the responsibility to ensure the Council complies with the Licensing Act of 2003 and complies with the terms of reference agreed at "Annual Council "17<sup>th</sup> May 2017.

## Key Milestones/Achievements during the reporting Period

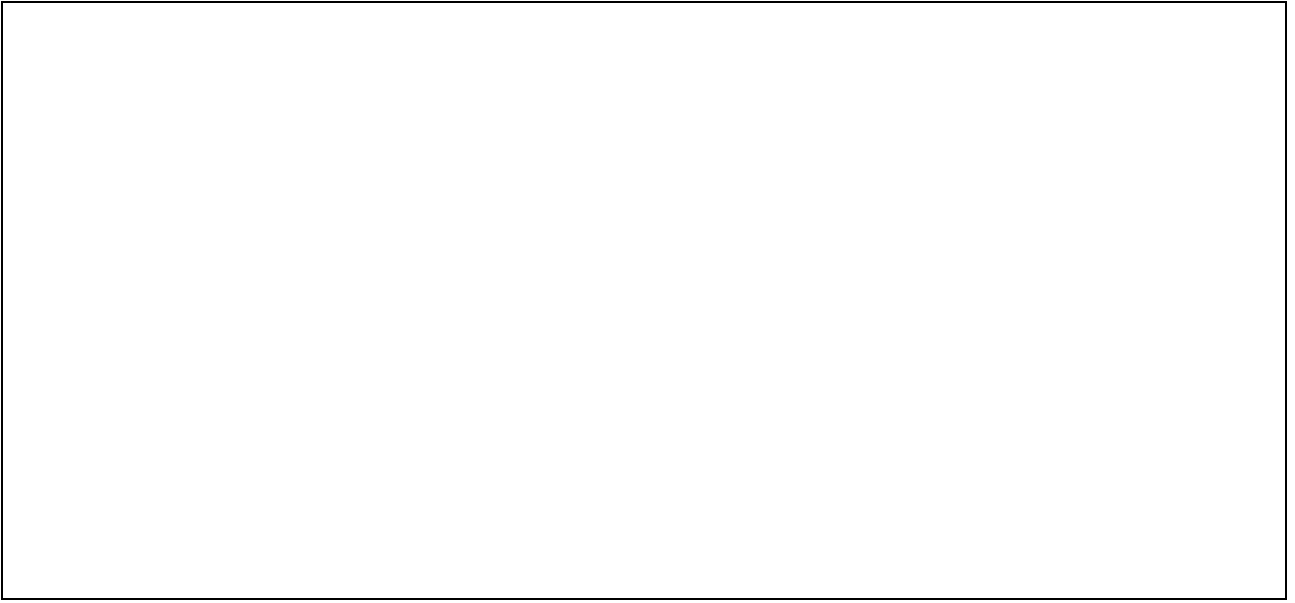
A review conducted on standards in public life. (Approved by Council.)

Consultations on WAV (Wheelchair Accessible Vehicles.) WAV Awareness /Practical Training for Committee Members.

Review of Hackney Carriage Tariffs and Fares (no price increases.)

Chair attended Institute of Licensing, National Association of Licensing Enforcement Officers and LGA (Local Government Association) conferences.

Due to the Covid 19 pandemic, Committee meetings were suspended from March 2020 until our first virtual meeting in July 2020.



**What “added value” to the local community have you been able to achieve through your special responsibilities?**

The priority of the Chair and the Committee is to maintain very high standards, and to be the best in class in all we do, so that residents and businesses in South Gloucestershire can have confidence in all matters related to Regulatory and Licensing matters for compliance, enforcement and safety.

**How have your special responsibilities enabled the Council to be more effective?**

By working closely with residents, businesses, Council Officers and Law Enforcement Officers, has enabled the Council to be more effective.  
An illustration would be our work with the Taxi Liaison Group and with the Taxi Police officer.

**In what ways has the exercise of your special responsibilities supported the core objectives of the Council?**

My duty is to understand fully the core objectives of the Council.  
One illustration would be the work carried out with Hackney Carriage Operators so that vehicles will be wheel chair accessible.

