

Vacancy Bulletin July 2024

Early Years and Childcare



To advertise in the Vacancy Bulletin your first point of contact is:

Anna Bull

☎ **01454 868674**

✉ anna.bull@southglos.gov.uk

South Gloucestershire Council
Department for People
Early Years Team, P.O. Box 1955,
Bristol BS37 0DE

EY-3-162-24

www.southglos.gov.uk



How to Advertise in this Bulletin

To advertise in this bulletin you will need to download the VB Advert Form from the VLE. It can be found here:

 [Early Years Providers](#) »  [04. Business + Finance](#) »  [Vacancy Bulletin](#)

Complete the form and email it to: earlyyearsvacancies@southglos.gov.uk.

If you do not have access to the VLE please email: earlyyears@southglos.gov.uk.

How to Make a Payment for Advertising

There is no charge for South Gloucestershire settings to advertise in this bulletin. There is a charge of £50 per advert for non-South Gloucestershire settings to advertise in this bulletin. Adverts will not be posted until payment has been made.

To make a payment please click here <http://www.southglos.gov.uk/>.

Select 'Pay Online > Other Payments > Early Years Training > Vacancy Bulletin Advert' and follow the online instructions.

Queries to

Anna Bull – Business & Governance Development Officer

📞 01454 868674

✉ anna.bull@southglos.gov.uk



Applications are welcome from all sections of the community irrespective of gender, ethnic origin, age, sexuality, religion/belief or disability

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Committee Support & Guidance

As an Officer of the Committee, do you fully understand the roles and responsibilities of a voluntary organisation? Do you know about the VLE and the information available to you? Are you confident that you can recruit replacements when your time as a Committee Officer is up?

Do you feel you need some advice?
For further information please contact:

Anna Bull anna.bull@southglos.gov.uk 01454 868674

Alaine Page alaine.page@southglos.gov.uk 01454 863355



www.southglos.gov.uk



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South Gloucestershire and Stroud College

FREE

LEVEL 3 COURSES IN EARLY YEARS

NATIONAL SKILLS FUND



£100 IN
AMAZON
VOUCHERS
ON COMPLETION
OF COURSE

Take the first step to your dream job

Working with children in nurseries, schools and hospitals can be extremely rewarding and SGS can help you to achieve the right qualifications to help you succeed in your dream career. With the government recently announcing new funding for adult learners, there has never been a better time to retrain and gain in-demand skills, for FREE!

Choose from:

- Level 3 Certificate in Understanding Autism
- Level 3 Diploma Early Years Practitioner

To access a course free, you must be:

- Aged 19 plus and earning less than £19,305 annually or are unemployed.
- Aged 24 plus and want to achieve a first full Level 3 qualification (equivalent to an advanced technical certificate/diploma or 2 full A levels)

To find out if you qualify or to find out more information about the courses visit:

www.sgscol.ac.uk/study/nsf

WWW.SGSCOL.AC.UK/NSF

Thinking about undertaking a Level 3 in Early Years?

South Gloucestershire and Stroud College are now offering FREE Level 3 qualifications, as part of the Government's 'Plan for Jobs' incentive funded by the National Skills Fund. The Level 3 programmes included in the offer have been identified to help improve job prospects and in particular, the courses listed below, are specifically suited to the early years sector.

- Level 3 Certificate in Understanding Autism
- Level 3 Diploma Early Years Practitioner

To access a course for **FREE**, you must be:

- Aged 19 plus and earning less than £19,305 annually or are unemployed.
- Aged 24 plus and want to achieve a first full Level 3 qualification (equivalent to an advanced technical certificate/diploma or 2 full A levels)

If you would like to know more about any of our National Skills Fund Level 3 qualifications, please visit: <https://www.sgscol.ac.uk/nsf>

or you can contact Karen Ashley - Programme Manager for Work based Care & Early Years and CPD for Care: karen.ashley@sgscol.ac.uk

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Could you become a **Childminder?**

We are looking for people in South Gloucestershire who want to help give children the best start in life by becoming an Ofsted registered childminder

Do you:

- Want to be your own boss?
- Work from home?
- Choose your working hours to fit around your family?
- Want a career that is financially rewarding?

Are you:

- Wanting to play a hugely important role in a child's learning and development?
- Looking for a job where you can have fun?!
- Do you want to create wonderful memories for yourself and the children in your care?
- Are you passionate about giving the children the best possible start in life?

We'll give you:

- A mentor to help guide you through the process of registering with Ofsted
- Support from a dedicated Setting Support Officer
- Free 24/7 access to our Virtual Learning Environment
- Access to a programme of virtual and in person training courses
- Lots of opportunities to network with other childminders in the South Gloucestershire



Contact us at earlyyears@southglos.gov.uk on 01454 863355

to request a copy of our Pre-Registration Information Booklet for Prospective Childminders

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**Do you know
about the support
available from the
Business Development
Team**

If there is anything we can help you with please contact us!

Anna Bull – Business & Governance Development Officer

01454 868674

anna.bull@southglos.gov.uk

Alaine Page – Business & Governance Development Officer

01454 863355

alaine.page@southglos.gov.uk

Sammy Gardner – Business & Finance Development Officer

01454 862368

samantha.gardner@southglos.gov.uk



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Pre-Schools

Organisation: ABACUS PRE-SCHOOL -Deputy Manager - possible job share available

We are a well-established independent company with 4 settings across South Gloucestershire.

We provide a safe, fun and nurturing learning environment for 2 - 4 year olds with gradings of GOOD across all our settings.

You will be working in a close-knit team to provide a rich and stimulating learning environment, both indoors and outdoors, providing a wealth of opportunities for the children to learn through play. You will work closely with the Manager and Business Support Manager to lead the team to ensure high standards of care, learning and safeguarding for our children. You will have a passion for staff development and well-being. You will be able to communicate well with our Parent's and Carers and foster a desire to include them in their children's learning and development.

What we can offer you:

- 8:00am - 4.00pm
- Term time only
- 5.6 weeks paid holiday
- Continuous support with training and development
- ☆ Strong mentorship

Relevant qualifications:

- Level 3 or above in Early Years and Education or equivalent

Relevant experience:

- Minimum of 2 years experience in early years
- Extensive knowledge of the EYFS
- Strong work ethic with the attitude to succeed
- Able to work closely within a team
- ☆ Previous leadership experience
- ☆ Pay upon request
- ☆ Closing Date 23rd July 2024

If you are interested about this role, please get in touch with us, enquiries@abacuspreschool.co.uk or please call 01454 867285

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Organisation: Abacus pre school, Bradley Stoke

Contact: Jayne Baggott or Nicky Pontin 01454 867285 enquiries@abacuspreschool.co.uk

Vacancy: We are recruiting a qualified practitioner to join our wonderful team in supporting the quality delivery of the EYFS through fun and challenging play experiences in our fantastic settings. Experience preferred, we welcome informal discussions/visits to discuss the role further

Hours: Term Time Monday - Friday
Hours between 8.30 am and 4 pm
Job shares considered

Rate of Pay: Salary upon application

Closing Date: 23rd July 2024

Interview Date: To be arranged

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Level 2 or 3 Early Years Practitioner

Join our well established, community preschool in Frampton Cotterell, North Bristol, as a qualified early years practitioner.

Our long-standing organisation is ideally situated in the centre of a semi-rural village community which has plenty of green space in which we love to explore and discover! Our small, fun-loving and dedicated team would love to welcome a new colleague who is enthusiastic, inspired, energetic and has a great sense of humour.

The opportunity can be full or part-time and is term-time only. Hourly rate is £12 (level 3).

For more information and an application pack please contact Robyn on 07928 381976 or email admin@crossbowpreschool.co.uk

The vacancy will be closed once filled.

We are committed to rigorous safeguarding practices and therefore only accept fully completed application forms. The position will be offered subject to safer recruitment practices including receipt of suitable references and an enhanced DBS check.

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Organisation: Frenchay preschool group
Contact: Please send a CV to Lucy Foley, Director.
07920 885185
lucy@frenchaypreschool.co.uk

Vacancy: We are looking for an enthusiastic and experienced DEPUTY MANAGER to join our team at Frenchay pre-school group. We are a community preschool run at Frenchay Village Hall. Level 3 qualification and some management experience required although training will be provided. We have a high number of children with SEND so experience in this area is desirable. We will arrange DBS check and first aid/safeguarding training.

Hours: Full time (8.30am-3.30pm Monday – Friday) Term time only

Rate of Pay: Depending on age, experience and qualifications.

Closing Date: n/a

Interview Date: Any Monday or Thursday to suit candidates

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Contact: Donna on 07837 707 331 or helen@lachildcare.co.uk

Vacancy: **PRE-SCHOOL PRACTITIONER**

We currently have an exciting opportunity for a pre-school practitioner within our amazing setting, based at the Jubilee Centre, Bradley Stoke. The position is for 2/3 days, term time only, to begin September/October 2024, and will be maternity cover of 1 year to begin, with the possibility of extending your contract at the end of the cover period.

The ideal applicant will hold a level 2 or above childcare qualification, and will have sound knowledge and or qualifications with regards to safeguarding of children, however, we can arrange current safeguarding training, if required. We may consider unqualified candidates, with the right amount of experience.

We are seeking an enthusiastic, passionate person to work in our 'child led' Pre-school, following the 'Teaching In the Moment' model, and can offer training and support in this area. You will be working as part of an experienced friendly and fun loving team, to support learning and development for all the children in our care, in particular your key children. You will also build and develop relationships with their families. Most importantly you should be 'child centred', enjoy getting messy and having fun!

If this sounds like it could be you - do get in touch with Helen for an informal chat.

L A Childcare has a passion for promoting a high level of childcare in a safe stimulating environment which promotes 'Teaching In The Moment'.

Hours: 9am-3pm (There may be some flexibility)

Rate of Pay: To be discussed

Closing Date: As soon as position is filled

Interview Date: Flexible

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Mangotsfield Pre-School

Vacancy: Qualified level 3 or above Nursery Nurse.
Exciting opportunity to join the team at Mangotsfield Pre-School
based in the grounds Emersons Green Primary.

Contact: rich@mangotsfieldpreschool.co.uk

Hours: 09:15 -14:45 various days **term time only**

Rate of Pay: £11.80 per hour

Applications are welcome from all sections of the community irrespective of gender, ethnic origin, age, sexuality, religion/belief or disability

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in-line with statutory EYFS requirements



Vacancy – Pre-School Apprentice

We are recruiting for a Level 2 or Level 3 Early Years Apprentice

We are a year-round setting, term time and holiday club.

Join our small, friendly team,
located in the beautiful village of Marshfield.

**For further details or to apply for the role please email;
Amanda Blake, Session Manager
info@marshfieldpre-school.co.uk**

Applications are welcome from all sections of the community irrespective of gender, ethnic origin, age, sexuality, religion/belief or disability

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in-line with statutory EYFS requirements

Parkwall Pre-School

Vacancy: Qualified level 3 or above Nursery Nurse.
Exciting opportunity to join the team at Parkwall Pre-School based on the grounds of Parkwall Primary, Cadbury Heath.

Contact: rich@parkwallpreschool.co.uk

Hours: 09:00 -15:00 every day **term time only**
Open to job share for the right candidates

Rate of Pay: £11.80 per hour



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Organisation: Phase Five Pre-School @ Acorns in Yate
Contact: Amy Cutcliff on 01454 311459 or mgrphase5@gmail.com
Hours: 8.30am – 4pm (term time only)
Rate of Pay: neg. dependant on experience and qualifications
Closing Date: 12th July 2024
Interview Date: 16th July 2023
Vacancy: Pre-School Deputy Manager/Room leader

- EYFS, welfare requirements and OFSTED knowledge essential
- Will need level 3 qualification in childcare and 3 years' experience minimum
- Must have excellent communication skills to build relations with parents/carers
- In this role you will be required to lead a small team. You will be responsible for the overall running of the playroom, ensuring high quality care that is stimulating and aids all children's development.
- You must be able to adapt and change, using initiative to lead our team centred setting

We are recruiting a Deputy Manager/ Room leader to start September 2024!

We are a busy Pre School based in South Yate who provides quality childcare for children aged 2-4yrs, our staff are caring and supportive to both children and adults and are a lovely team to work with.

We have staff benefits such as team building days, free uniform, paid training, PPA time in work, time off for child related school events, staff meetings and star of the month.

If you feel you could fulfil the role and continue the excellent service, we provide then please contact us on the above number.

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Nurseries



Buckingham Gardens Day Nursery, BS16 5TW

Contact: George, Harrie or Billie Bristow

Buckinghamgardensdaynursery@outlook.com 0117 330 4926

Vacancy: Nursery Practitioner

We have an opportunity for a new member of staff to join our team at our nursery in Downend. Level 3 qualification is preferable, but all applications will be considered. We are a single setting, family run nursery and value each of our practitioners as individuals. If you would like to come and see for yourself, feel free to pop in and say hi!

Hours: Full time **Rate of Pay:** £13.15 per hour

Vacancy: Nursery Apprentice

Are you interested in a career in childcare? Would on the job training, with a supportive and experienced team, suit your style of learning? Feel free to get in touch or pop in to find out more!

Hours: Full time **Rate of Pay:** £Neg **Closing Date:** July 2024



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CHERRY TREE DAY NURSERY in YATE, est.1995

Small private day nursery, has the following all year round employment opportunities:



PART/FULL TIME NURSERY NURSE

Ideally level 3 qualified, may consider other qualification/experience

Working hours & days are negotiable

Are you energetic, want to be part of a team that are passionate

In providing a nurturing, caring and happy environment where
individuals flourish?



Number of working days/hours/pay is negotiable for the right candidates

Apply with CV to 7 Lodge Road, Yate, Bristol BS37 7LE

Cherrytreedaynursery7@gmail.com OR 01454 228665

Applications are welcome from all sections of the community irrespective of gender, ethnic origin, age, sexuality, religion/belief or disability

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Moringa Day Nursery



MORINGA DAY NURSERY
GROWING MIRACLES

Room leader position available

We are a fun family run small, independent setting, based in Yate near Bristol, who are looking for a level 3 qualified room leader for a full time (all year round) position at our setting.

What can Moringa offer?

Working for a family run business, we understand the importance of family time.

Time off to attend days with family is available with 5pm finishes, to spend teatime with your own family.

Paid DBS, all staff members are paediatric first aid trained, Noodle Now online professional development training, 'TOIL' time for any training.

20% off nursery childcare, paid lunch breaks, pay negotiated depending on experience, uniform supplied, bank holidays and Christmas break off and free parking.

Birthdays off following a length of service, staff get togethers/Christmas parties, staff wellbeing program and treats.

Please contact us at info@moringadaynursery.co.uk with your C.V.



MORINGA DAY NURSERY
GROWING MIRACLES

Applications are welcome from all sections of the community irrespective of gender, ethnic origin, age, sexuality, religion/belief or disability

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Organisation: ST MICHAEL'S CHURCH PRE-SCHOOL AND NURSERY, Stoke Gifford, Bristol
Contact: Andy Mead on 0117 969 2486 or e-mail opsdirector@stmichaelsbristol.org
Vacancy: NURSERY MANAGER

St Michael's Church Pre-School and Nursery is looking for a new Manager to continue the excellent work of the Pre-School and Nursery in our local community.

This opportunity is for an enthusiastic individual who has a passion to deliver high quality childcare and has a good working knowledge of EYFS and OFSTED.

The successful candidate will need to be experienced in leading and managing in a Nursery setting for at least 2 years and have the development and safety of children at the heart of everything they do. The successful candidate will also have an Early Years qualification (level 3 or above).

The Pre-School and Nursery is open Monday to Friday 8-6pm all year round and is staffed by a caring, friendly and committed team.

We look forward to hearing from you.

Hours: 40 (over 4 days)
Rate of Pay: £38,000 to £40,000 depending on experience
Other benefits: Pension, 4 weeks Sick Pay, closes over Christmas and free parking
Closing Date: 12th July 2024 for applications
Interview Date: To be confirmed

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Organisation: St. Michael's Church Pre-School and Nursery – Stoke Gifford
Contact: Karen Green & Vadna Chauhan – preschoolnursery@stmichaelsbristol.org
Or 0117 923 6395
Vacancy: Level 3 Early Years Practitioner
Hours: 40 hours per week over 4 days (8.00am – 6.00pm) All year round
Rate of Pay & Benefits: £12.00 per hour – Onsite parking
Interview Date: Applications will be reviewed as and when received

MAIN DUTIES

1. As part of a team to plan and carry out a range of activities suitable for the age/development stage of the children you have responsibility for within your key person role
2. To implement The Early Years Foundation stage and to have regard for the Statutory Framework for the Early Years Foundation Stage, also taking into consideration Change for Children and Every Child Matters
3. To give and receive regular feedback to team members to promote professional development and enhance “best practice” within the team
4. To make written observations and assessments for the children you are responsible for within your area, to inform the planning and to use in their profiles
5. To liaise with parents and carers to share information relating to individual children and their development
6. Keep confidential any information regarding the children, their families or staff which is learnt as part of the job
7. To effectively safeguard and protect children within the Nursery and Pre-School, following the appropriate policies and procedures
8. To implement the Pre-School and Nursery Policies and Procedures
9. Advise the Pre-School and Nursery Manager of any matters requiring attention, i.e. concerns about a child, childcare standards or equipment needing repair or replacement
10. To work consistently with the ethos, which is set out in the Constitution and Team Charter

Cont...

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OTHER DUTIES

1. Undertake some domestic tasks within the setting such as cleaning equipment and preparing snacks and meals in line with Health and Safety legislation
2. Prepare and fully set out playrooms before the children arrive and clear away after the children and parents leave
3. Attend meetings
4. Attend relevant external meetings and courses as directed by the Pre-School and Nursery Manager or Committee
5. Look upon the setting as a “whole”, offer help and support whilst constantly being aware of the needs of the children.
6. To undertake such additional duties to the level of the post as may be required from time to time

ESSENTIAL CRITERIA

1. Level 3 qualification in Childcare and Early Years Education
2. Experience of working in a day nursery with children aged between birth to 5 year. Having a working knowledge of the EYFS, including planning the curriculum and assessment of children's progress according to their age and developmental stage
3. Experience of having responsibility for key areas of practice or age group
4. Direct experience of ensuring a safe accessible and stimulating environment
5. An understanding of child development and how it is nurtured through play
6. Ability to work as part of a team or on own initiative to create a high quality, caring environment
7. Ability to communicate effectively with children, parents, other staff and professionals both verbally and in writing
8. Enthusiasm for working with children and parents
9. Ability to work flexibly (e.g. within other areas of organisation) when required
10. Ability to work consistently with the ethos, which is set out in the Constitution and Team Charter

DESIRABLE CRITERIA:

1. Child Protection training
2. Pediatric First Aid Certificate
3. An awareness of manual handling techniques
4. Experience of the requirements of the OFSTED inspection processes

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Sunbeams
day nursery & pre-school

Nursery Bank Staff

Downend, Bristol



We are a small, independent setting who have the flexibility to meet individual needs and make changes for improvement. We're especially supportive of staff professional development.

Are you caring, passionate about supporting children's learning, and able to have fun? We want you!

Experience of working in early years desired but not essential.

Unqualified or qualified
Any week days, able to work 8am-6pm or 8.30am - 5.30pm
Term time only or all year round!

Contact - Alison Ryan or Aimee Bradley, Nursery Managers
0117 956 6060 - sunbeamsnursery@gmail.com

Or apply via our website:
sunbeams-daynursery.com/apply-now/



Breakfast, Holiday & After School Clubs



Out of School Club

Job Title: Assistant/Play Worker

CONTACT US: info@teddybearschildcare.uk or call Cathryn on 07760 237663

Job Summary:	Multiple job vacancies. Assist with day-to-day activities of the club. Provide quality playcare within the framework of the club's policies and procedures. May be required to assist with club administration.
Contract:	From Zero - 25 hours per week term time with additional hours for session planning, admin., and holiday club sessions. Happy to discuss contract type with the right applicant.
Salary:	Salary is based on experience & qualifications; all salaries are minimum wage and usually above
Qualifications:	The applicant will ideally have at least a Level 2 in childcare but will consider non-qualified too
Working Relationships:	Children attending the club, their parents/carers, management, staff, students and volunteers. Schools & registering authorities
Line manager:	Club Manager/Deputy
Location:	King's Oak Academy Primary School, Brook Road, Kingswood
Usual Session Hours:	7.15am to 9am, 2.45pm to 6pm and 7.45am to 5.45pm for holiday clubs; holiday club sessions will be rostered in advance.

Main Duties:	<ul style="list-style-type: none">• Assist with planning, preparing, and delivering quality play opportunities within a safe and caring environment.• Providing comprehensive care for the children including collecting them from school and delivering them safely to parents or carers.• Setting up the play space including moving furniture and play equipment.• Providing refreshments and ensuring that hygiene, health, and safety standards are met.• Administering first aid when necessary.• Consulting with children and involving them in planning activities.• Helping with club administration, where necessary.• Encouraging parental involvement in the club.• Facilitating good communication with all members of the organisation, parents, and schools.• Undertaking appropriate and relevant training.• Keeping the work environment healthy, safe and secure.• Working within the framework of the club's policies and procedures.
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Out of School Club

Job Title: Deputy Manager (Fixed Term Sept'24 to Jul'25)

CONTACT US: info@teddybearschildcare.uk or call Cathryn on 07760 237663

Website: www.teddybearschildcare.uk

Job Summary: Deputy Manager position to cover maternity leave. Assist with day-to-day activities of the club. Provide quality playcare within the framework of the club's policies and procedures. May be required to assist with club administration.

Contract: From Zero - 25 hours per week term time with additional hours for session planning, admin., and holiday club sessions. Happy to discuss contract type with the right applicant.

Salary is based on experience & qualifications; upwards of £12/hour starting wage with increase when proficiency is

Salary:
demonstrated

Qualifications:

The applicant will have at least a Level 2 in childcare

Working Relationships:
authorities

Children attending the club, their parents/carers, management, staff, students and volunteers. Schools & registering

Line manager:

Club Manager

Location:
administrative duties

King's Oak Academy Primary School, Brook Road, Kingswood with home working during the school day for planning and

Usual Session Hours:

7.15am to 9am, 2.45pm to 6pm and 7.45am to 5.45pm for holiday clubs; holiday club sessions will be rostered in advance.

Main Duties:

Refer to multiple job advert in this bulletin for list of main duties

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Month to Advertise	Cut-Off Date by 10.00am
August 2024	29 July 2024
September 2024	27 August 2024
October 2024	25 September 2024
November 2024	28 October 2024
December 2024	26 November 2024
January 2025	6 January 2025

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If you did not receive this bulletin directly and you would like to be added to our mailing list please email earlyyears@southglos.gov.uk.

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