

Department for People Functional Structure

January 2023

Chief Executive Officer
Dave Perry

Executive Director
Department for People
Chris Sivvers

Director for
Adults, Housing &
Community Development
Anne Clarke

Partnership and Programme
Manager
Sarah Thompson

Executive PA to Executive
Director
Michelle Trigg

Service Director
Commissioning,
Performance and Housing
Carol Watson

- Adults Strategic Commissioning Contracting and Use of Resource
- Commissioning Practise
- Strategic and organisational adult safeguarding
- Refugees and Asylum Seeker Support and Partnership working
- Access to housing and homelessness support
- Partnership Development
- Locality Partnership Delivery Group
- Complaints & FOI
- Performance Management & Improvement (excluding schools)
- Information Advice and Guidance

Service Director
Community Development
Mark Pullin

- Priority Neighbourhoods
- Community Engagement Forums
- Equalities, including commissioning of equality support
- Community Grants
- Keep it Local
- Cross council and external focus on:
- Community Development
- Community Conversations
- Engagement with our communities and partners
- Liaison with Town and Parish Council
- Ensuring voice of communities is embedded in decision making.
- Promoting a prevention first culture

Service Director Adult Care
Services
Kenny Braidwood

- Adult Social Care Locality Teams
- Adult Social Care Direct Provision Services (nominated firm and proper individual for CQC registered services)
- Adult Social Care Safeguarding
- First Contact Team
- Integrated Transfer Hub
- Lead Officer for Learning Disability and Autism
- Lead Officer for Operational and Strategic Integrated Mental Health services, including AMHP service
- Deprivation of Liberties Safeguards / Liberty Protection Safeguards
- Deputy to the DASS
- Adult Social Care reforms including CQC assurance

Service Director Quality Assurance, Strategic Safeguarding & Commissioning
Catherine Boyce

- Strategic Safeguarding, including Practice Development Managers, Signs of Safety Practice Manager and Quality Assurance and Policy and Procedures
- MARAC
- Children's Commissioning
- LADO
- Safeguarding Advisor to Education
- IRO/CP Chair Service (QARU)
- Children's Safeguarding Partnership
- Safeguarding Adults Board
- Children's Participation Team including Youth Board, Young Ambassadors, Children in Care Groups

Service Director Children's Social Care & Preventative Services
Jo Cross

- Emergency Duty Team
- Vinney Green Secure Children's Home
- Children's Centres
- Preventative Services
- Youth Services
- Access & Response teams
- Families in Focus
- Child Protection, Children in Need & Care Proceedings
- Children Looked After & Transition to Independence
- Corporate Parenting
- Private Fostering
- Fostering and Adoption
- 0-25 Disability Service
- Principal Social Worker (children's)
- Improvement team

Service Director Education, Learning & Skills
Hilary Smith

- School Admissions & Transport Services
- Strategic Planning of School & Early Years Provision
- Childcare & Education Standards
- School Improvement
- Adult and Community Learning
- 14-19 Education, Learning, Employability and Skills
- Virtual School
- Educational Psychology
- Children Missing Education
- Education Welfare (Enforcement)
- Elective Home Education
- Governor Unit
- Early Years Quality Improvement

Director Public Health and Wellbeing
Sarah Weld

- Joint Strategic Needs Assessment
- Health & Wellbeing Board & HOSC
- Public Health Commissioning (Sexual health, PH nursing, drugs & alcohol)
- Public Health Intelligence and Research
- Healthcare Public Health ICS & LP)
- Healthy Foundations – CYP
- Mental Health & Wellbeing
- Inequalities
- Healthy Lifestyles and Place
- Health Protection + Emergency Planning
- Stop Smoking, Weight Management Services
- Health in Schools

Service Director of Resources and Business
Mustafa Salih

- Budget Planning & Financial Management
- Schools Finance (DSG)
- Service Planning
- Capital Programme
- Asset Management
- Business Support
- Departmental Personal Assistants Team
- Council Savings Programme Support
- Advice & Guidance on Business Cases
- Risk Management
- Departmental Account Manager for Corporate Functions
- Commissioning of Schools Services from S. Glos. Traded Services
- Communication, Consultation and Engagement
- Equalities