



**Early Years Team
South Gloucestershire Council**



**Training for the
PRIVATE, VOLUNTARY
& INDEPENDENT SECTOR**

2022-23

South Gloucestershire Early Years Training 2022/2023

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Click [here](#) to book onto our training courses

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Click [here](#) to book onto our training courses



Welcome to the Early Years Training and Support Handbook

In this handbook you will find courses, training and information for the academic year, September 2022 – August 2023. Training is organised in **alphabetical order** to enable you to plan your training for the whole year. We hope you will find it easy to navigate and to find the type of support you would like.

There are different options available, please note the following definitions which are used throughout this handbook:

Network

A group of practitioners who come together to share, reflect and discuss an agreed focus or topic to problem solve, support and enhance their knowledge and practice.

Training

A session (or series of sessions) to enable practitioners to increase their knowledge and understanding around a particular theme to develop their practice.

Briefing

A focussed session to share new information about a particular theme.

Some sessions will be delivered in person, at the Early Years Training Room, others will be delivered virtually (over Microsoft Teams). **Please note that if you attend a virtual network or training session, you will be expected to have your camera on throughout the whole session** and you will be expected to contribute to discussions.

Most courses are free of charge to South Glos. delegates.

For courses that do have a charge, payment should be made through the South Gloucestershire website:

Go to the website www.southglos.gov.uk and click on **PAY**.

Scroll down to **Other/general invoices** and then select **Other Payments**.

You will then see an option to choose **Early Years Training**.

Select your course from the drop-down list and follow the instructions for payment.

Payment must be made at time of booking to secure your place. Your place will not be confirmed until payment has been made.

It is important to note that these courses are subject to a 'no-show' policy. **Payments made for chargeable courses are non-refundable unless cancellation is received at least five working days prior to the start of the course.** By booking on to any course directly run by the Early Years Team there is an assumption that you accept the terms and conditions of the no-show policy.

All Early Years courses are bookable through the Learning and Development Services website:

<https://learning.southglos.gov.uk/cpd/portal.asp>

Bespoke / In-house Training from the Early Years Team

We are able to offer bespoke / in-house training to staff teams in their own setting.

You can request anything that is advertised either in this handbook or that has previously been delivered by the Early Years team, such as:

- Developing young children's language and communication skills
- Outdoor learning
- The importance of play
- Trauma Informed Practice

If you would like to enquire about in-house training, please complete the [Bespoke Booking Request form](#) and email to earlyyears@southglos.gov.uk.

There is a charge for Bespoke / In-house training*:

These charges are for up to 24 delegates (per South Glos setting):

- Up to 2 hours = £120
- Half day (3 hours) = £150
- Full day = £300

(*accredited training costs, such as Makaton, are dependent on the provider so may be higher)

Early Years Training Room



Parkwall Primary School, Earlstone Crescent, Cadbury Heath, BS30 8AA

The new Early Years Training Room is located within Parkwall Primary School. We no longer have access to our training room at Bradley Stoke Community School Primary Phase.

There is no on-site car parking available at Parkwall Primary School. Please park on the surrounding roads or in the public car park situated between Cadbury Heath Hall and the Co-Op (accessed off School Road – opposite the pedestrian gate into the school).

The training room is located on the first floor and there are no lift facilities available. If you have any concerns regarding access please contact earlyyears@southglos.gov.uk as soon as you request a place on a course.

Meet the Early Years Team

MANAGEMENT TEAM



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The VLE: Leading Learning for Early Years in South Gloucestershire

The vast majority of our readers will now be familiar with the VLE. This secure, online resource centre is available to all private, voluntary, and independent early years settings, including childminders. It is also available to all South Gloucestershire schools (including academies).

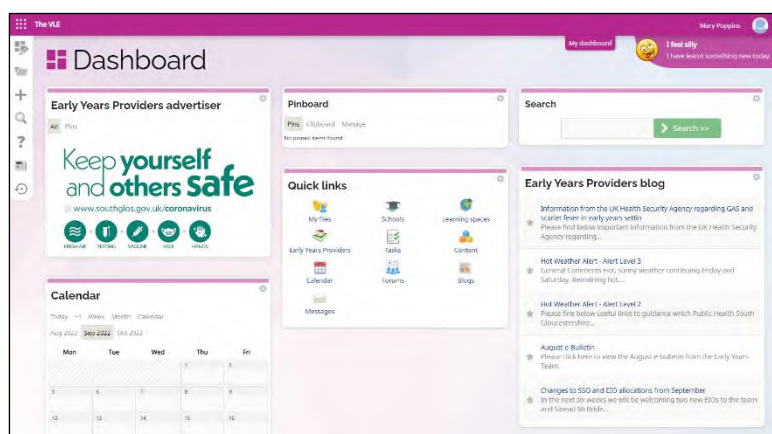
The VLE is constantly updated and should be your first point of contact for all learning and development opportunities.

[The Early Years Blog](#)

Every time we upload new information onto the VLE we include a message on the blog, so make a point of viewing it every week to keep yourself up to date with anything new.

[E-learning](#)

We offer a large selection of easy to access e-learning courses. New courses are being written and added regularly and full details can be found within the [Learning Spaces](#) tab on the VLE.



[Learning Spaces](#)

As well as housing all of our e-learning courses, in some cases we will open up a Learning Space when you attend a face to face training session – your tutor will tell you if your course will have a Learning Space. Learning Spaces store additional information only available to those who have attended the course or are part of the research project. We have opened up a Learning Space for 'VLE - How to guides' which you will automatically have access to so take a look and explore.

[My Files](#)

This is a private area where you can create and securely store your own documents. Within your My Files area you will find your **Locker** where you can upload applications for the Early Years Inclusion Support Fund (EYISF) and Transition Support Fund (TSF).

If you haven't already signed up to the VLE, or have mislaid your log in details or password please email earlyyears@southglos.gov.uk

The Bristol Standard

Do you want to improve outcomes for your children?

The Bristol Standard is a unique tool that can support you to do this in a way that is bespoke to your setting.

The Bristol Standard is a **self-evaluation framework** that was developed in Bristol but is used by many Local Authorities across the country. It supports all Early Years settings to develop and improve the quality and effectiveness of their provision through an annual **cycle of reflection**.



The Bristol Standard involves a **whole team approach** with practitioners reflecting on what they do well and identifying developments which will **improve outcomes for all children and their families**. The ethos of the Bristol Standard is to **'improve on your previous best'**.

The Bristol Standard Aims to:

- Provide a key tool for self-evaluation to support the development and quality of the whole setting.
- Establish a clear understanding of vision, values, principles and practice.
- Achieve high quality provision for all children from birth in a culture of inclusion and anti-discriminatory practice.
- Enable teams to work together, have a voice and learn from each other.
- Celebrate current good practice and develop the quality and effectiveness of provision through a continuous process of reflection.
- Enable settings to develop and improve the quality and effectiveness of their practice.
- Support the development of genuine partnerships with children's families or carers, other professionals and the local and wider community.
- Support a culture of shared leadership – key people who motivate, sustain, challenge and empower others.
- Support a process of continuous professional development.

The Bristol Standard is based around **Ten Dimensions of quality**, these have been identified by research as essential to high quality provision:

Values and Aims

What do we want for all our children? How will we go about it?

Relationships and Interactions

Are we welcoming and supportive to all the people in our setting? How do we know?

The Reflective Practitioner

How do we create opportunities for children to learn through play?

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The Physical Environment

How do we organise the space indoors and outside to make it welcoming, secure and stimulating?

Play and Learning Experiences

Are all the children experiencing a broad range of play and learning opportunities?

Observation, Planning and Assessment

How do we ensure we meet the needs and interests of all the children?

Leadership, Management and Staffing

How do we support staff to fulfil their role and take part in professional development?

Equality, Diversity and Inclusion

How do we include all children and ensure that we give individuals the appropriate access and support?

Partnerships with Parents and the Local Community

How do we value parents as experts on their children and make links with the community?

Monitoring and Impact

Are we doing what we aimed to do, how well is it going and what is the impact?

To receive your very own Bristol Standard folder and ongoing mentor support there is a **one off £25.00 charge**.

If you would like to begin your Bristol Standard journey, please complete the **Bristol Standard expression of interest form**.

Details of how to make your payment are included on the form.

If you require further information, please contact your Setting Support Officer or Claire Perry from the Early Years Team at claire.perry@southglos.gov.uk.





Safeguarding Training

South Gloucestershire Council Safeguarding Children training is administered by the HR Learning and Development Team.

Click [here](#) to view all Safeguarding Children courses.

Courses include:

Introduction to Child Protection (*previously known as Inter Agency Child Protection*)
Advanced Child Protection (*previously known as Advanced Inter Agency Child Protection*)
Advanced Child Protection Update (*previously known as Child Protection Update*)

Click [here](#) to view the latest SGSCB Safeguarding Training Briefing Note which includes information on training requirements and timeframes for Childminders, Designated Lead Practitioners for Safeguarding (DLPS), Deputy DLPS and whole settings.

All queries regarding these courses should be directed to HRlearninganddevelopment@southglos.gov.uk.

Advanced SENDCO Course

Target Audience

Invite Only

If you have attended the SENDCO Skills and Knowledge Training or are interested in this course please contact your EIO.

Aims & Objectives

- To be confident to support the whole staff team to understand their roles and responsibilities when supporting children with SEND through the graduated approach as stated in the code of practice.
- To be confident when setting targets and outcomes.
- To write succinct information under the four areas of need to clearly demonstrate a child's strengths and needs to support referrals and applications
- To have an opportunity to moderate and discuss SEND paperwork with other SENDCOs.

Course Description

This course will support you in your role as SENDCO, it will deepen your own knowledge and skills and it will give you the confidence to develop a whole team approach to SEND within your setting to improve outcomes for children.

Topics covered

- Setting targets and outcomes
- An in depth look at the four areas of need and the APDR process
- Style of writing, quality referrals and quality applications
- A whole team approach to SEND
- Moderation and reflection of current SEND practice and paperwork

Date/Time/Venue

Dates: Thursday 12 January 2023

OR Friday 24 March 2023

Time: 9.30am – 4.00pm

Venue: Early Years Training Room, Parkwall Primary School

Tea and coffee will be provided but please bring along a packed lunch.

Cost

No charge for South Glos. delegates / £60 non-South Glos. delegates

Facilitators

Early Intervention Officers

Click [here](#) to book onto our training courses

AET: Good Autism Practice

Target Audience

This training is suitable for any early years' practitioners working in Reception classes, Nurseries or Pre-School settings and Childminders.

Aims & Objectives

- Develop knowledge and understanding of good autism practice.
- Reflect on and improve their practice in working with autistic children.
- Understand strategies and approaches they can draw upon for autistic children they work with.
- Reflect on the kind of information they need to collect for the one-page profile, the support plan, and the EYFS profile.
- Consider how to involve the autistic child and their family in setting learning goals.

Course Description

This course is an in-depth training around identification and support focussing on the four areas of need. A basic knowledge of Autism is needed, and it is suggested that delegates will have already completed Making Sense of Autism.



This course is delivered over 4 sessions and both sessions need to be attended to receive your course certificate. This programme and course content has been designed by the Autism Education Trust. For further information follow this link [Autism Education Trust](https://cpd.sgsts.org.uk/)

Date/Time/Venue

Dates: Thursdays: 29 September, 6, 13 and 20 October 2022
OR Tuesdays: 17, 24, 31 January and 7 February 2023
OR Wednesdays: 1, 8 March, 15 and 22 March 2023
OR Tuesdays: 2, 9, 16 and 23 May 2023

Time: 6.30pm – 8.00pm

Venue: These courses will be delivered virtually via Microsoft Teams

Cost

No charge for South Glos. delegates

Facilitators

Early Intervention Officers and Early Years Adviser

To book your place click on the course code or visit CPD online at: <https://cpd.sgsts.org.uk/>

For further information on booking please contact the admin team at: ststraining@southglos.gov.uk or telephone **01454 863183**

Click [here](#) to book onto our training courses

AET: Making Sense of Autism

Target Audience

This training is suitable for any early years' practitioners working in Reception classes, Nurseries or Pre-School settings and Childminders.

Aims & Objectives

- Enhance your understanding and awareness of Autism and how Autism can affect children in the Early Years.
- Know the importance of understanding the individual child and their profile of strengths and needs.
- Highlight potential barriers to learning for Autistic children.
- Equip you with the knowledge you need to begin to make reasonable adjustments in the way you support Autistic children.

Course Description

This course is an introduction to Autism. It is most appropriate for colleagues with little or no experience of Autism.



This course is delivered over 2 sessions and both sessions need to be attended to receive your course certificate. This programme and course content has been designed by the Autism Education Trust. For further information follow this link [Autism Education Trust](https://cpd.sgsts.org.uk/)

Date/Time/Venue

Dates: Monday 19th September and Monday 26th September 2022
OR Monday 7th November and Monday 14th November 2022
OR Wednesday 11th January and Wednesday 18th January 2023
OR Thursday 23rd March and Thursday 30th March 2023
OR Wednesday 10th May and Wednesday 17th May 2023

Time: 6.30pm – 8.00pm

Venue: These courses will be delivered virtually via Microsoft Teams

Cost

No charge for South Glos. delegates

Facilitators

Early Intervention Officers and Early Years Adviser

To book your place click on the course code or visit CPD online at: <https://cpd.sgsts.org.uk/>

For further information on booking please contact the admin team at: ststraining@southglos.gov.uk or telephone 01454 863183

Click [here](#) to book onto our training courses

Baby Room Network

Target Audience

This course is for practitioners working with babies.

Aims & Objectives

- To provide opportunities for practitioners to network in a supportive peer to peer environment.
- To use reflective activities which support practitioners to develop ideas which can be implemented settings.
- To share relevant information and updates

Course Description

These face-to-face networks are aimed at baby room practitioners who would like an opportunity to share experiences' and gain new ideas through connecting with other practitioners.

Reflective activities will be provided and a supportive peer to peer environment will be facilitated to encourage delegates to benefit from engaging in discussions and networking.



Date/Time/Venue

Dates: Spring Network: Wednesday 5 April 2023

Summer Network: Wednesday 28 June 2023

Time: 2.30pm – 4.00pm

Venue: Early Years Training Room, Parkwall Primary School

Please book onto each date that you wish to attend.

Cost

No charge for South Glos. delegates

Facilitators

Linda Harvey and Simone Barnes – Setting Support Officers

Click [here](#) to book onto our training courses

Becoming a Language Champion

Target Audience

This course is for practitioners who work within pre-school or nursery settings. They will have an interest/passion in supporting all children in their speech, language, and communication development.

Aims & Objectives

- To understand the importance of language development and what might impact on that development
- To explore how a Language Champion will support colleagues
- Explore, through focused sessions, a range of resources, activities and gain further knowledge on children's development

Course Description

This is a 6-part course and will be run as a mixture of face to face and virtual sessions. It is expected that you will attend all sessions to enable you to receive all knowledge and skills to become a Language Champion.

Completion of the course will enable you to attend the Network meetings with other Language Champions in the future.



Date/Time/Venue

Session 1 – Language rich for all

Date: Friday 14 October 2022

Time: 9.30 – 12.30

Venue: Early Years Training Room, Parkwall Primary School

Session 2 – Promoting home learning in supporting communication and language

Date: Friday 4 November 2022

Time: 9.30 – 11.30

Venue: This session will take place virtually via Microsoft Teams

Session 3 – Supporting children with English as an additional language and bilingual learners in communication and language

Date: Friday 13 January 2023

Time: 9.30 – 11.30

Venue: This session will take place virtually via Microsoft Teams

Session 4 – Supporting children with Special Educational Needs and Disabilities in communication and language

Date: Friday 10 March 2023

Time: 9.30 – 11.30

Venue: This session will take place virtually via Microsoft Teams

Session 5 – Language Intervention / Language groups

Date: Friday 28 April 2023

Time: 9.30 – 11.30

Venue: This session will take place virtually via Microsoft Teams

Click [here](#) to book onto our training courses

Session 6 – Language Assessment and tools

Date: Friday 12 May 2023

Time: 9.30 – 12.30

Venue: Early Years Training Room, Parkwall Primary School

Cost

No charge for South Glos. delegates / £60 non-South Glos. delegates

Facilitators

Helen Poole, Sinead McBride & Sarah Cameron – Setting Support Officers

Click [here](#) to book onto our training courses

Bitesize SEND: My Support Plan

Target Audience

This course is for Early Years Practitioners and SENDCOs who are supporting children with identified needs.

Aims & Objectives

- To understand the importance of a documented graduated approach.
- To be confident in using and completing a My Support Plan.
- To gain knowledge of how to complete each section and use this as a working document as part of the Assess, Plan, Do, Review cycles.



Course Description

This course will support your skills and knowledge to use the My Support Plan as a tool to follow the Graduated Approach. An in depth look at each section to develop your confidence in how the plan can be used effectively to evidence the graduated approach for individual SEND children.

	Date	People present
Plan created		
Review 1		
Review 2		
Review 3		

Date/Time/Venue

Dates: Monday 17 October 2022

OR Wednesday 23 November 2022

Time: 4.00pm – 5.00pm

Venue: This session will be delivered virtually via Microsoft Teams

Cost

No charge for South Glos. delegates / £60 non-South Glos. delegates

Facilitators

Early Intervention Officers

Click [here](#) to book onto our training courses

Bitesize SEND: Supporting Early Communication

Target Audience

This course is for Early Years Practitioners and SENDCOs who are supporting children with identified needs.

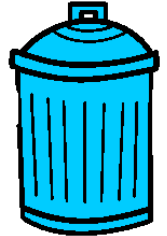
Aims & Objectives

- To gain an understanding of Early Communication.
- To revisit practical ideas to support Early Communication in your setting.
- To understand the impact Early Communication Activities have on a child's development.



Course Description

This course will explore the importance of supporting Early Communication through good inclusive practice and specific interventions in Early Years. A back to basics look at a range of SEND strategies and interventions that can be implemented to meet the needs of all children in everyday practice.



Date/Time/Venue

Dates: Tuesday 15th November 2022

OR Thursday 19th January 2023

Time: 4.00pm – 5.00pm

Venue: This session will be delivered virtually via Microsoft Teams

Cost

No charge for South Glos. delegates / £60 non-South Glos. delegates

Facilitators

Early Intervention Officers

Click [here](#) to book onto our training courses

Bitesize SEND: Visuals

Target Audience

This course is for Early Years Practitioners and SENDCOs who are supporting children with identified needs.

Aims & Objectives

- To understand how to use visuals effectively.
- To understand the impact of how visuals can support a child's receptive and expressive communication.
- To gain practical ideas to implement in practice through a whole team approach.



Course Description

This course will enhance your understanding of how and when visuals can be used through your inclusive practice to support all children and specific augmented communication systems to support individual children. We will be looking at and sharing visual resources and how to implement these in your setting.



Date/Time/Venue

Dates: Monday 23rd January 2023

OR Monday 27th February 2023

Time: 4.00pm – 5.00pm

Venue: This session will be delivered virtually via Microsoft Teams

Cost

No charge for South Glos. delegates / £60 non-South Glos. delegates

Facilitators

Early Intervention Officers

Click [here](#) to book onto our training courses

Bitesize Safeguarding: Briefings for Settings

Target Audience

This course is for Early Years Preschools & Nurseries.

Aims & Objectives

- To update settings on latest safeguarding practices.
- Settings to gain understanding of safeguarding in practice.



Feedback from 2022 sessions

“Love these bitesize courses!”

“Thank you lots of reassurance and support within these sessions”

“Loads of great info, thank you 😊”

“Absolutely loved the bitesized courses, informative and useful”

Course Description

These briefings will run virtually with the offer of Preschools & Nurseries attending up to 6 sessions. The briefings will give up to date information on safeguarding legislation in practice. Each briefing has a specific focus.

These briefings were previously run in 2022 so no need to re attend these. Please note there is a maximum of 2 people attending from each setting.

Date/Time/Venue

Risks

Tuesday 4 October 2022

Safer Recruitment

Tuesday 1 November 2022

Prevent, FBV, Exploitation and Grooming

Tuesday 6 December 2022

Allegations and Complaints

Tuesday 10 January 2023

Supervision and CPD

Tuesday 7 February 2023

Working with Parents and Other Agencies

Tuesday 7 March 2023

Keeping Babies Safe

Tuesday 18 April 2023

Digital Safety

Tuesday 9 May 2023

Time: 6.30pm – 7.30pm

Venue: These sessions will be delivered virtually via Microsoft Teams

Cost

No charge for South Glos. delegates / £60 non-South Glos. delegates

Facilitators

Setting Support Officers will be facilitating the sessions

Click [here](#) to book onto our training courses

Business Power Hour

Business Planning

Target Audience

This course is open to registered pre-schools, nurseries, and childminders in South Gloucestershire.

Aims & Objectives

- To look at how to get the most out of your business and your staff
- To supply you with tools to help you achieve business success



Course Description

This small, bitesize series of workshops will provide business support for early years and childcare businesses in South Gloucestershire.

This is the sixth and final in the series of 'Business Power Hour' sessions.

This session will help you to bring together all of your learning from the previous five 'Business Power Hour' sessions. We will share a variety of useful tools and tips which you can use to help you to develop a robust business plan.

Date/Time/Venue

Date: Thursday 15 June 2023

Time: 7.00pm – 8.00pm

Venue: This session will be delivered virtually via Microsoft Teams

Cost

No charge for South Glos. delegates / £60 non-South Glos. delegates

Facilitators

The Business Development Team

Click [here](#) to book onto our training courses

Business Power Hour Early Education Funding & The Provider Portal

Target Audience

This course is open to registered pre-schools, nurseries and childminders in South Gloucestershire.

Aims & Objectives

- To look at how to get the most out of your business and your staff
- To supply you with tools to help you achieve business success



Course Description

This small, bitesize series of workshops will provide business support for early years and childcare businesses in South Gloucestershire.

This is the fifth in the series of 'Business Power Hour' sessions.

At this session you will learn about the government funded childcare grants available for families, and how you can monitor and process your funding claims through the South Gloucestershire online portal system.

Date/Time/Venue

Date: Wednesday 26 April 2023

Time: 7.00pm – 8.00pm

Venue: This session will be delivered virtually via Microsoft Teams

Cost

No charge for South Glos. delegates / £60 non-South Glos. delegates

Facilitators

The Business Development Team

Click [here](#) to book onto our training courses

Business Power Hour Finance

Target Audience

This course is open to registered pre-schools, nurseries and childminders in South Gloucestershire.

Aims & Objectives

- To look at how to get the most out of your business and your staff
- To supply you with tools to help you achieve business success



Course Description

This small, bitesize series of workshops will provide business support for early years and childcare businesses in South Gloucestershire.

This is the third in the series of 'Business Power Hour' sessions.

This session will explore the Hemsall's Business Map and will help you to analyse your current business position, to help you to ensure the sustainability of your childcare setting.

Date/Time/Venue

Date: Thursday 26 January 2023

Time: 7.00pm – 8.00pm

Venue: This session will be delivered virtually via Microsoft Teams

Cost

No charge for South Glos. delegates / £60 non-South Glos. delegates

Facilitators

The Business Development Team

Click [here](#) to book onto our training courses

Business Power Hour Marketing your Early Years Setting

Target Audience

This course is open to registered pre-schools, nurseries and childminders in South Gloucestershire.

Aims & Objectives

- To look at how to get the most out of your business and your staff
- To supply you with tools to help you achieve business success



Course Description

This small, bitesize series of workshops will provide business support for early years and childcare businesses in South Gloucestershire.

This is the first in the series of 'Business Power Hour' sessions.

This session will explore what marketing is and why it should be an essential part of your work. It will look at how you can gather data, how to identify your USP and give you lots of useful tips and ideas that you will be able to use at your setting.

Date/Time/Venue

Date: Tuesday 18 October 2022

Time: 7.00pm – 8.00pm

Venue: This session will be delivered virtually via Microsoft Teams

Cost

No charge for South Glos. delegates / £60 non-South Glos. delegates

Facilitators

The Business Development Team

Click [here](#) to book onto our training courses

Business Power Hour Performance Management

Target Audience

This course is open to registered pre-schools, nurseries, and childminders in South Gloucestershire.

Aims & Objectives

- To look at how to get the most out of your business and your staff
- To supply you with tools to help you achieve business success



Course Description

This small, bitesize series of workshops will provide business support for early years and childcare businesses in South Gloucestershire.

This is the fourth in the series of 'Business Power Hour' sessions.

Performance management can focus on the performance of an organisation, a department, a team, or an employee. It's a process that can help with development, retention, and the motivation of your staff to help you accomplish your objectives agreed through appraisals. This session will help to guide you through the whole process.

Date/Time/Venue

Date: Tuesday 28 February 2023

Time: 7.00pm – 8.00pm

Venue: This session will be delivered virtually via Microsoft Teams

Cost

No charge for South Glos. delegates / £60 non-South Glos. delegates

Facilitators

The Business Development Team

Click [here](#) to book onto our training courses

Business Power Hour Recruitment

Target Audience

This course is open to registered pre-schools, nurseries and childminders in South Gloucestershire.

Aims & Objectives

- To look at how to get the most out of your business and your staff
- To supply you with tools to help you achieve business success



Course Description

This small, bitesize series of workshops will provide business support for early years and childcare businesses in South Gloucestershire.

This is the second in the series of 'Business Power Hour' sessions.

This session will explore the recruitment process from the decision to recruit through to induction, probation, and evaluating and reviewing the safer recruitment process.

Date/Time/Venue

Date: Wednesday 23 November 2022

Time: 7.00pm – 8.00pm

Venue: This session will be delivered virtually via Microsoft Teams

Cost

No charge for South Glos. delegates / £60 non-South Glos. delegates

Facilitators

The Business Development Team

Click [here](#) to book onto our training courses

Committee Support Network

Finance

Target Audience

This network meeting is for pre-school committee members.

Pre-school managers are welcome to come along to these sessions with their committee members.

Aims & Objectives

- To help committee members understand the roles and responsibilities of a voluntary organisation
- To make committee members aware of the many sources of information and guidance available to help support them in their role

Course Description

This support network is an informal opportunity for committee officers to get together and network with others in a similar role, to learn from each other's experiences, to discuss common issues, and to start to plan for future succession.

This is the third in a series of network meetings. This session will help committee members to gain an understanding of:

- The various government funded childcare grants that are available, such as NEG and Tax-Free Childcare
- The South Gloucestershire Provider Portal
- Support available if you are experiencing sustainability problems

Date/Time/Venue

Date: Thursday 2 February 2023

Time: 7.00-8.30pm

Venue: This session will be delivered virtually via Microsoft Teams

Cost

No charge for South Glos. delegates / £60 non-South Glos. delegates

Facilitators

Sammy Gardner – Business and Finance Development Officer

Anna Bull and Alaine Page – Business and Governance Development Officers

Click [here](#) to book onto our training courses

Committee Support Network Fundraising & Marketing

Target Audience

This network meeting is for pre-school committee members.

Pre-school managers are welcome to come along to these sessions with their committee members.

Aims & Objectives

- To help committee members understand the roles and responsibilities of a voluntary organisation
- To make committee members aware of the many sources of information and guidance available to help support them in their role

Course Description

This support network is an informal opportunity for committee officers to get together and network with others in a similar role, to learn from each other's experiences, to discuss common issues, and to start to plan for future succession.

This is the second in a series of network meetings. This session will explore:

- Various funding sources that could be available to you
- Lots of quick and easy fundraising ideas
- Effective marketing strategies for your pre-school
- How to identify your Unique Selling Point

Date/Time/Venue

Date: Tuesday 29 November 2022

Time: 7.00-8.30pm

Venue: This session will be delivered virtually via Microsoft Teams

Cost

No charge for South Glos. delegates / £60 non-South Glos. delegates

Facilitators

Anna Bull and Alaine Page – Business and Governance Development Officers

Click [here](#) to book onto our training courses

Committee Support Network Handover

Target Audience

This network meeting is for pre-school committee members.

Pre-school managers are welcome to come along to these sessions with their committee members.

Aims & Objectives

- To help committee members understand the roles and responsibilities of a voluntary organisation
- To make committee members aware of the many sources of information and guidance available to help support them in their role

Course Description

This support network is an informal opportunity for committee officers to get together and network with others in a similar role, to learn from each other's experiences, to discuss common issues, and to start to plan for future succession.

This is the sixth and final session in a series of network meetings. This session will look at:

- Ideas to help attract new committee members
- How to prepare to handover to a new committee

Date/Time/Venue

Date: Tuesday 27 June 2023

Time: 7.00-8.30pm

Venue: Early Years Training Room – Parkwall Primary School

Cost

No charge for South Glos. delegates / £60 non-South Glos. delegates

Facilitators

Anna Bull and Alaine Page – Business and Governance Development Officers

Click [here](#) to book onto our training courses

Committee Support Network Recruitment

Target Audience

This network meeting is for pre-school committee members.

Pre-school managers are welcome to come along to these sessions with their committee members.

Aims & Objectives

- To help committee members understand the roles and responsibilities of a voluntary organisation
- To make committee members aware of the many sources of information and guidance available to help support them in their role

Course Description

This support network is an informal opportunity for committee officers to get together and network with others in a similar role, to learn from each other's experiences, to discuss common issues, and to start to plan for future succession.

This is the fifth in a series of network meetings. This session will explore:

- Committee member roles and responsibilities around recruitment
- A look at the recruitment process from the decision to recruit through to induction, probation, and evaluating and reviewing the process
- Safer recruitment
- Apprenticeships

Date/Time/Venue

Date: Thursday 4 May 2023

Time: 7.00-8.30pm

Venue: This session will be delivered virtually via Microsoft Teams

Cost

No charge for South Glos. delegates / £60 non-South Glos. delegates

Facilitators

Anna Bull and Alaine Page – Business and Governance Development Officers

Click [here](#) to book onto our training courses

Committee Support Network Roles and Responsibilities

Target Audience

This network meeting is for pre-school committee members.

Pre-school managers are welcome to come along to these sessions with their committee members.

Aims & Objectives

- To help committee members understand the roles and responsibilities of a voluntary organisation
- To make committee members aware of the many sources of information and guidance available to help support them in their role

Course Description

This support network is an informal opportunity for committee officers to get together and network with others in a similar role, to learn from each other's experiences, to discuss common issues, and to start to plan for future succession.

This is the first in a series of network meetings. This session will focus on:

- The roles and responsibilities of committee members
- Actions required of newly appointed members
- Your Constitution
- Committee meetings

Date/Time/Venue

Date: Wednesday 12 October 2022

Time: 7.00-8.30pm

Venue: Early Years Training Room – Parkwall Primary School

Cost

No charge for South Glos. delegates / £60 non-South Glos. delegates

Facilitators

Anna Bull and Alaine Page – Business and Governance Development Officers

Click [here](#) to book onto our training courses

Committee Support Network Safeguarding

Target Audience

This network meeting is for pre-school committee members.

Pre-school managers are welcome to come along to these sessions with their committee members.

Aims & Objectives

- To help committee members understand the roles and responsibilities of a voluntary organisation
- To make committee members aware of the many sources of information and guidance available to help support them in their role

Course Description

This support network is an informal opportunity for committee officers to get together and network with others in a similar role, to learn from each other's experiences, to discuss common issues, and to start to plan for future succession.

This is the fourth in a series of network meetings. This session will support committee members to understand:

- Safeguarding and Child Protection within an early years setting
- Committee member roles and responsibilities within the pre-school in relation to safeguarding
- The role of the designated lead officer for safeguarding
- Where to go if you have concerns
- Up to date legislative and advisory guidance

Date/Time/Venue

Date: Tuesday 7 March 2023

Time: 7.00-8.30pm

Venue: This session will be delivered virtually via Microsoft Teams

Cost

No charge for South Glos. delegates / £60 non-South Glos. delegates

Facilitators

Jacqui Lewis – Setting Support Officer

Anna Bull and Alaine Page – Business and Governance Development Officers

Click [here](#) to book onto our training courses

Dysregulation and Co-Regulation in the Outdoors

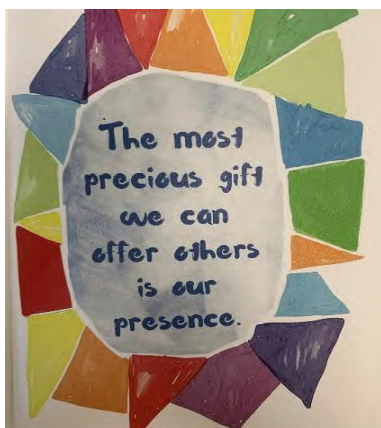
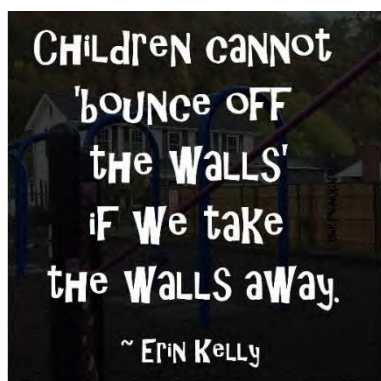
Target Audience

Early Years Practitioners working in Early Years Settings.

Only 1 person per setting can attend.

Aims & Objectives

- To consider how to support children to self-regulate outdoors.
- To understand factors that affect children to be dysregulated.
- To reflect on your outdoor environment to support children's needs.



Course Description

During the course we will explore how the outdoor environment, helps children to self-regulate, through co-regulation with an emotionally available adult.

We will unpick factors that affect behaviour and dysregulation through discussion and consider strategies and approaches to support children in an outdoor environment. We will have an opportunity to observe to observe children playing, consider types of play, resources to support play, provocations, and continuous provision outdoors.

This is a self-reflective course that also looks at challenging the traditional way we think of behaviour management. Come prepared to be open, discuss, share thoughts, and move forward.

Date/Time/Venue

Date: Tuesday 25 April 2023

Time: 10.00am – 3.00pm

Venue: Early Years Training Room, Parkwall Primary School

This is a practical session, we will be working both outdoors and indoors whatever the weather, so come dressed accordingly.

Tea and coffee will be provided but please bring your own lunch

Cost

No charge for South Glos. delegates / £60 non-South Glos. delegates

Facilitators

Karen Norton and Jane Gulliver – Setting Support Officers



Equality, Diversity, and Inclusion (EDI) Network

Target Audience

This network is aimed at setting practitioners and childminders of all levels and experiences.

Aims & Objectives

To...

- Focus on the early years educator's role in promoting anti-discriminatory practices alongside celebrating diversity.
- Explore themes with a focus on offensive connotations.
- Facilitate shared reflections and discussions which challenge and empower attendees to develop practice.

Course Description



This course will provide opportunities for setting practitioners, and childminders to come together and reflect upon Equality, Diversity and Inclusion within the early years.

This will be an open forum for reflective discussion; therefore, an expectation of contribution is required from all attendees. A comfortable, albeit virtual space will be

created to share and reflect upon key aspects of inclusive practice including unconscious bias, tokenism in the absence of diversity, challenging racial incidents and talking about race in our settings.

Previous attendees are welcome to return to the network, however, please note that as we will be exploring similar themes, some content will be repeated.

Date/Time/Venue

Dates: Wednesday 30 November 2022
AND Wednesday 22 February 2023
AND Wednesday 31 May 2023

Time: 6.30pm – 8.00pm

Venue: These sessions will take place virtually via Microsoft Teams

Commitment to attend all sessions is required

Cost

No charge for South Glos. delegates / £60 non-South Glos. delegates

Facilitators

Jacqui Lewis, Sinead McBride, Karen Norton and Simone Barnes – Setting Support Officers

Click [here](#) to book onto our training courses

Forest School Network

Target Audience

This course is for qualified Level 3 Forest School Leaders.

Aims & Objectives

- To share local and national information and updates.
- To have an opportunity to network and discuss information on current and relevant topics that relate to Forest School.

Course Description

This is an opportunity for you to get together and make contact with other forest school leaders in the area to talk, share and discuss ideas and challenges.

This is not a course, but we will facilitate networking.

Autumn and Spring sessions will be face to face at a venue to be arranged. Maybe you would like to offer your site as a possible venue?

Date/Time/Venue

Autumn

Date & Time TBC 2022

Spring

Date & Time TBC 2023

Please confirm your interest by emailing earlyyears@southglos.gov.uk and a flyer will be sent out to you with venue, date and time.

Cost

No charge for South Glos trained delegates / £60 non-South Glos. delegates

Facilitators

Karen Norton and Jane Gulliver – Setting Support Officers

Click [here](#) to book onto our training courses

From Fire Lighting to Literacy

Target Audience

Early Years Practitioners working in Early Years Settings.

Only 1 person per setting can attend.

Aims & Objectives

- To understand and explore the HSE approach to risk benefit analysis.
- To consider the benefits of for children's learning and development and how these STEM experiences can be used in your setting.
- Use the natural elements in nature to support literacy.



Course Description

Learn the elements of fire to make charcoal. Whittle and make your own pencil and write with, as an inspirational process to stimulate learning.



Fire is evolutionary. Evidence indicates that our ancestors began using fire one million years ago and were using it regularly by 400,000 BC. It provided light, warmth, and it was also a weapon against major predators, most importantly it enabled us to cook many have theorised that there is **a vital connection between cooking and the human brain** ending the day around the campfire, where songs, stories and relationships blossomed, ultimately shaped cultures and perhaps even helped develop some of our ability to understand one another, cooperate and internalize culture.

Evidence of charcoal making goes back to almost the start of human history. Charcoal making and burning have been a staple of the British countryside for thousands of years, there are many uses for charcoal today and none better than writing or drawing with.

This is a practical course, and we will be outside whatever the weather so dress accordingly.

Date/Time/Venue

Date: Monday 3 July 2023

Time: 10.00am – 3.00pm

Venue: Early Years Training Room, Parkwall Primary School

Tea and coffee will be provided but please bring your own lunch

Cost

No charge for South Glos. delegates / £60 non-South Glos. delegates

Facilitators

Karen Norton and Jane Gulliver – Setting Support Officers

Click [here](#) to book onto our training courses

Inspiring Leadership

Target Audience

This course is aimed at:

- Experienced leaders wishing to refresh their skills or with identified gaps in their learning.
- Middle management positions (such as deputies and room leaders).
- New leaders who wish to develop their skills.
- Childminders with assistants.

Aims & Objectives

To...

- Understand how leadership structures, knowledge and behaviours can inspire and motivate a team.
- Analyse how the vision and values within your setting inform and underpin all aspects of your provision.
- Influence progressive changes within your setting through autonomous and confident leadership which will benefit children, staff and families.

Course Description

This course will provide an opportunity to explore and discover a pedagogical approach within your setting which translates and transpires through every aspect of your provision. Through reflection on your setting vision, values and ethos we aim to refresh your outlook on the skills required to lead and nurture a team. We will consider the fundamental differences between leading and managing to get the best from your team and foster a confidence to lead an early years' curriculum which includes and respects all children's right to play and learn.

You will be invited and supported to lead improvement through a range of reflective tasks which will have a lasting impact on staff children and families.

'Challenging people in the right way. Leading not managing, supporting them by giving them both a platform they can count on and expectations they can stretch for.' (Seth Goslin)

Date/Time/Venue

Dates: Tuesday 6 December 2022
AND Tuesday 17 January 2023
AND Thursday 16 February 2023
AND Thursday 9 March 2023

Time: 9.30am – 12.30pm

Venue: Early Years Training Room, Parkwall Primary School

Commitment to attend all sessions is required.

Cost

No charge for South Glos. delegates / £60 non-South Glos. delegates

Facilitators

Jacqui Lewis and Simone Barnes – Setting Support Officers

Click [here](#) to book onto our training courses

Leadership and Management Network

Target Audience

This course is for Leaders and Managers of pre-schools and nurseries.

Aims & Objectives

- To share local and national information and updates.
- To have an opportunity to network and discuss information on current and relevant topics that relate to your role.

Course Description

This course will run twice, three times a year. Autumn and Summer sessions will be face to face at the Early Years Training Room at Parkwall Primary School. The Spring sessions will be virtual via Microsoft Teams.

Date/Time/Venue

Autumn

Date: Wednesday 28 September 2022

Time: 9.30am – 11.30am

Venue: Early Years Training Room, Parkwall Primary School
OR

Date: Wednesday 5 October 2022

Time: 6.30pm – 8.30pm

Venue: Early Years Training Room, Parkwall Primary School

Spring

Date: Wednesday 15 February, 2023

Time: 9.30am – 11.00am

Venue: This session will take place virtually via Microsoft Teams
OR

Date: Thursday 16 February, 2023

Time: 6.30pm – 8.00pm

Venue: This session will take place virtually via Microsoft Teams

Summer

Date: Wednesday 21 June, 2023

Time: 9.30am – 11.30am

Venue: Early Years Training Room, Parkwall Primary School
OR

Date: Thursday 22 June, 2023

Time: 6.30pm – 8.30pm

Venue: Early Years Training Room, Parkwall Primary School

Cost

No charge for South Glos. delegates / £60 non-South Glos. delegates

Facilitators

Helen Poole and Linda Harvey – Setting Support Officers

Click [here](#) to book onto our training courses

Level 2 Award in Curriculum Based Outdoor Learning Practice (QCF) 5 Credits

Target Audience

This two-and-a-half-day course is aimed at anyone with an educational background wanting to develop outdoor teaching skills.

Aims & Objectives

- To identify the learning opportunities outside and plan a programme of outdoor learning sessions.
- To develop a risk/benefit analysis for outdoor learning.
- To understand ecology and the sustainable use of natural resources in the outdoor environment.

We all know the outdoors is important but how can we really develop this in our schools and settings?

Do you want confident, capable, interested, motivated, inspired, resilient, creative, respectful children to achieve and become lifelong learners?

Would you like more confidence or ideas to develop the curriculum outdoors?

If so, this is the course for you!

Course Description

This training will enable you to build confidence and your ability in using the outdoor environments, learning how to manage and improve these for teaching & learning. It is designed to be a practical, accessible, and supportive training building a bank of useful ideas, in helping you to make a success of implementing curriculum based outdoor Learning.

This is a QCF accredited course through Cambium. You will have a workbook to hand in, in order to complete the course. This will take approximately three months to complete.

What next? Once this course is completed, if you would like to develop your knowledge and work towards embedding outdoor learning as a whole school/setting strategy, you can top up and book onto Level 3 Award in Coordinating an Outdoor Curriculum.

Entry Requirements: You must be working in an educational establishment and have a current DBS check.

Date/Time/Venue

Dates: Tuesday 14 March 2023: 9.30am – 4.30pm
AND Wednesday 15 March 2023: 9.30am – 4.30pm
AND Thursday 16 March 2023: 9.30am – 1.00pm

Venue: Early Years Training Room, Parkwall Primary School
Tea and coffee will be provided but please bring your own lunch

Cost

£280 per place for both South Glos. and non-South Glos. delegates
This will include your registration and certificate.

Facilitators

Karen Norton and Jane Gulliver – Setting Support Officers



Click [here](#) to book onto our training courses

Level 2 Outdoor Play Practitioner Course

Target Audience

Early Years Practitioners looking to embed Outdoor Play and Learning in their setting.

Aims & Objectives

- To reimagine play outdoors through your curriculum and pedagogy.
- To explore provocations for play and learning which inspire the skills for lifelong learning.
- To understand how the environment is the 3rd teacher and supports children's development and learning in a joyful, inspiring, stimulating way.

“Play is often talked about as if it were a relief from serious learning. But for children play is serious learning. Play is really the work of childhood”

Fred Rogers



Course Description

This course will explore practical ways we can provoke curiosity, playfulness, awe and wonder. To facilitate play by using the natural outdoor environment, fostering a benefit risk approach, building resilience and a sense of wellbeing. We will explore play approaches, provocations, and experiences in how we provide children with the opportunities for deeper learning that feeds their vivid imagination, awakening their curiosity and widening life experiences.

You will complete a portfolio of learning as evidence at a level 2 standard of 5 credits. Some self-study outside of the course times is expected. You must be 16 years of over, have completed a level 1 qualification or equivalent (1 GCSE) and have a current DBS.

Date/Time/Venue

Dates: Monday 22 May 2023: 9.30am – 4.00pm
AND Tuesday 23 May 2023: 9.30am – 4.00pm
AND Wednesday 24 May 2023: 9.30am – 12.30pm
Venue: Early Years Training Room, Parkwall Primary School

Cost

£280 per place for both South Glos. and non-South Glos. delegates
The Local Authority may be able to fund some places using Covid recovery funding (maximum of 1 per setting who have not recently access outdoor learning or play training)

Facilitators

Karen Norton and Jane Gulliver – Setting Support Officers
Please contact us for more information if required



Click [here](#) to book onto our training courses

Level 3 Certificate in Leading Forest School (QCF) 19 credits

Target Audience

This eight-day course is designed for those who would like to develop, set up and deliver Forest School programmes.

This will enable leadership of Forest School Programmes linked to child development.

Entry requirements:

All delegates must be over 18, have a relevant Level 2 qualification, a current DBS check, an appropriate First Aid qualification and have an established link with a client group and a Forest School site.

Aims & Objectives

- Understanding the development of Forest School and put the Forest School principals and ethos into practice.
- Understand the co-ordination required for the Forest School Programme.
- Be able to confidently deliver Forest School sessions and reflect on practice.

Course Description

Level 3 Certificate in Leading Forest School (QCF) 19 credits This course is designed for those who would like to develop, set up and deliver Forest School programmes. This will enable leadership of Forest School programmes linked to child development. Through a combination of practical outdoor learning and indoor teaching, you will explore the benefits for children as child led learners for lifelong skills. This will enable you to deepen your knowledge and understanding, looking at the philosophy and ethos begin the Forest School approach.



- 6 face-to-face training sessions.
- 2 skill assessment days complete a portfolio of work.
- Tutorial of support.
- In person practical work-based assessment.
- Access to South Glos Skills Share Network and ongoing support.
- Access to Cambium Sustainable support Moodle with huge amounts of resources and information.
- 2 knowledgeable trainers

Through a combination of practical outdoor learning and indoor teaching, we will explore the benefits for children as child led learners for lifelong skills. This will enable you to deepen your knowledge and understanding of the philosophy and the ethos behind the Forest School approach.

This course includes six days of face-to-face training which includes: the theory of play; co-ordination and delivery of Forest School programme; holistic development; impact of Forest School on behaviour; emotional intelligence; play and development; observation and assessment; risk benefit and management; fires; tool use and cooking.

The course also involves two days of face-to-face skills assessment.



Click [here](#) to book onto our training courses

"I can honestly say this has been the best training course I have attended. I have been relaxed and welcomed each session. Would highly recommend, I would do this course over and over!"



Learners must complete a portfolio of work for assessment. The course equates to 70 hours of taught time and requires, on average, a further 120 hours of self-study time from the student.

Please bring a packed lunch as lunches will not be provided

Date/Time/Venue

Dates: 6, 7, 10, 11, 12 & 13 October 2022

Time: 9.30am – 5.00pm

Venue: Early Years Training Room, Parkwall Primary School

AND (skills days)

Dates: 8 & 9 November 2022

Time: 9.00am – 5.00pm

Venue: Woodland near Thornbury TBC

Cost

£885 per place for both South Glos. and non-South Glos. delegates

Facilitators

Karen Norton and Jane Gulliver – Setting Support Officers

Click [here](#) to book onto our training courses

Loose Parts, Tinkering and Deconstructing Play

Target Audience

Early Years Practitioners working in Early Years Settings.

Only 1 person per setting can attend.

Aims & Objectives

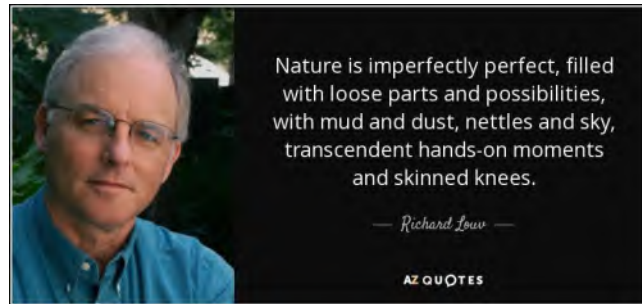
- To understand and explore the HSE approach to risk benefit analysis.
- To consider the benefits of for children's learning and development and how these STEM experiences can be used in your setting.



Course Description

We will explore the term and popularity of Loose Parts play, how it supports children's fascinations, schema play, learning and development through the EYFS. Deconstructed play allows children to fully engage in the experiences without there being no limitations placed on their imaginations. It creates a language rich learning space where children can interact with one another sharing ideas and developing their own play scenarios. Children can make sense of the world around them by exploring and investigating things that are current, relevant and interests them.

This will be a practical session and we will work both inside and outside regardless of the weather so dress appropriately.



Date/Time/Venue

Date: Thursday 26 January 2023

Time: 10.00am – 3.00pm

Venue: Early Years Training Room, Parkwall Primary School

Tea and coffee will be provided but please bring your own lunch

Cost

No cost to South Gloucestershire delegates

Facilitators

Karen Norton and Jane Gulliver – Setting Support Officer

Click [here](#) to book onto our training courses

Makaton in Practice in-house

Target Audience

This course is suitable for all Early Years Practitioners working in Early years Settings or School.

Aims & Objectives

Being able to communicate is one of the most important skills we need in life.

Makaton is a unique language programme that uses symbols, signs and speech to enable people to communicate. These are practical training course and interactive lectures.

www.makaton.org

Course Description

You will be building on your previous experience of using Makaton generally within your setting, to develop your Makaton knowledge and build confidence using signs and symbols to support children's communication. All practitioners will learn a number of signs and symbols from one of the sessions listed below to develop Makaton in practice during play.

Sessions available:

- Story telling
- Play
- Outdoors
- Emotions

Each session is separate and 2 hours each. Sessions will take place at your own setting/school.

Criteria: A minimum of 2 Practitioners **Must** have completed a level 1 Makaton workshop to access these in house sessions.

Contact us an earlyyears@southglos.gov.uk if you are interested in booking a session.

Cost

£120.00 per session

Facilitators

Karen Norton and Jacqui Lewis – Setting Support Officers

Click [here](#) to book onto our training courses

Makaton Levels

Target Audience

These courses are for:
All Early Years Practitioners,
parents/carers and any
interested people looking to
undertake and continue their
Makaton journey.

Participants must complete
level 1 before they can attend
level 2 etc, be aged 16 or over,
and be resident in the UK at
the time of training.

Aims & Objectives

Being able to communicate is
one of the most important
skills we need in life.

Makaton is a unique
language programme that
uses symbols, signs and
speech to enable people to
communicate.

These are practical training
course and interactive
lectures.

www.makaton.org

Course Description

Level 1 Training

Sessions include discussing commonly asked questions, hints and tips for effective signing and symbol use and how to start using Makaton in everyday situations at home or work.

Participants will learn signs and symbols for stages 1-2 of the Core Vocabulary and some additional vocabulary.

Level 2 Training

This builds on the knowledge you gained in Level 1 training.

You will learn the signs and symbols from Stages 3 and 4, and the rest of the Additional stage, of the Core Vocabulary.

Participants must have completed Level 1 training previously.

Level 3 Training

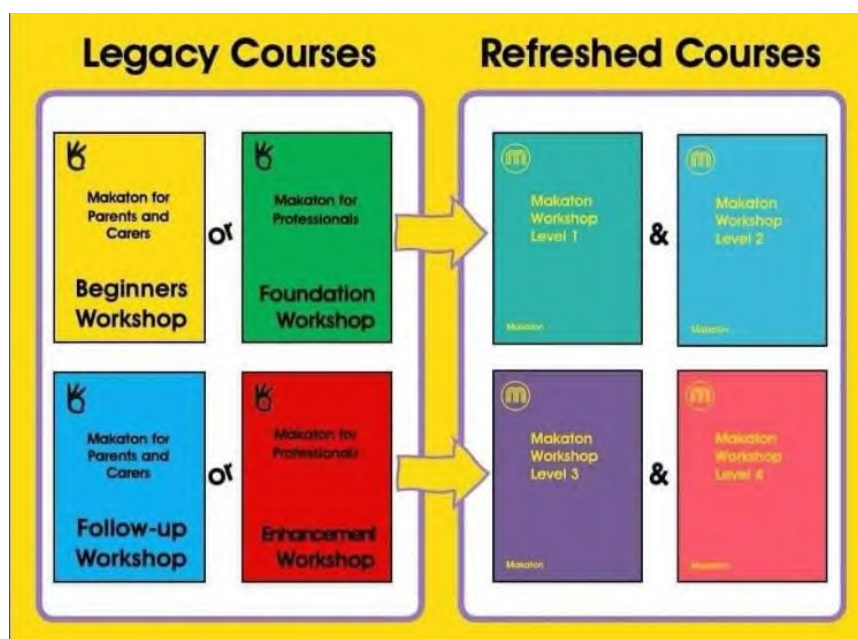
Level 3 training continues your Makaton journey, helps you to improve and develop your signing and symbol skills and how to use them effectively every day. You will revise the signs and symbols you learned in your Level 1 and 2 training and learn the signs and symbols for Stages 5 and 6 of the Core Vocabulary.

Participants must have completed Level 1 & 2 training previously.

Level 4 Training

Level 4 training completes Makaton the Core Vocabulary. You will revise the signs and symbols you learned in your Level 1, 2 and 3 training, and learn the signs and symbols for Stages 7 and 8 of the Core Vocabulary.

Participants must have completed Level 1, 2 & 3 training previously.



Click [here](#) to book onto our training courses

Costs

Combined level 1 & 2
£154.00

Combined level 3 & 4
£154.00

If levels 1-4 booked together
a £50 discount applies RRP
£308 offer price £258.00

Virtual Level 1
£77.00

Virtual Level 2
£77.00

A commitment to attend all
sessions is required.

You will receive a Participant's Manual on the day which includes the Makaton symbols and signs that you learn in the workshop. A certificate of attendance is included.

Dates

Face to Face delivery

Level 1 & 2 combined course

Wednesday 23 November & Wednesday 7 December 2022
9.30am – 4.30pm

Level 3 & 4 combined course

Wednesday 4 January & Wednesday 1 February 2023
9.30am – 4.30pm

Level 1-4 combined course

Fridays 10 March & 21 April & 26 May & 9 June 2023
9.30am – 4.30pm

Venue: Parkwall Primary School

Tea and coffee will be provided but please bring your own lunch

Virtual Delivery via Microsoft Teams

Level 1

Wednesday 11 January & Wednesday 18 January 2023
6.00pm – 9.00pm

Level 2

Wednesday 1 February & Wednesday 8 February 2023
6.00pm – 9.00pm

Your workshop manual will be posted to you prior to the workshop start date. You will be sent a link to join the event online. This training will be delivered online so you will need access to a PC with webcam, laptop or tablet to take part. Phones are not suitable.

Dates may be subject to change dependent on course sign up.

Facilitators

Karen Norton and Jacqui Lewis – Setting Support Officers

Click [here](#) to book onto our training courses

Makaton Sign and Share

Target Audience

This course is for all Early Years Practitioners.

Previous experience is desirable but not essential to attend.

Aims & Objectives

Being able to communicate is one of the most important skills we need in life.

Makaton is a unique language programme that uses symbols, signs and speech to enable people to communicate.

These are practical training course and interactive lectures.

www.makaton.org

Course Description

This is an opportunity to learn or refresh some Makaton signs and symbols that are free to download on the Makaton Hub www.makaton.org.

We will be looking at some key themes throughout the year.

Date/Time/Venue

Dates: Thursday 17 November 2022: Theme Christmas

Thursday 16 March 2023: Theme Spring/Easter

Thursday 8 June 2023: Theme Summer holidays

Time: 6.00pm – 7.00pm

Venue: These sessions will be delivered virtually via Microsoft Teams

Please book onto each of these sessions separately

Cost:

No charge for South Gloucestershire delegates

Facilitators Karen Norton / Jacqui Lewis

Karen Norton and Jacqui Lewis – Setting Support Officers

Click [here](#) to book onto our training courses

Making a difference to children who are deemed at risk from financial disadvantage

(Those eligible for two-year-old funding and early years pupil premium)

Target Audience

This course is for all Early Years Practitioners who support children who are in receipt of two year old funding and early years pupil premium whether you have one child or a high number of children eligible for this funding.

Aims & Objectives

- To understand the national and local picture of the attainment gap for the children deemed at risk of disadvantaged in your care
- To explore the impact of financial disadvantage in order to understand the impact and be proactive to diminish differences through an equality of opportunity
- To identify effective strategies which support children deemed at risk of disadvantage.

Course Description

"A child's future can too often be decided even before they hang their coat on a peg on the first day of primary school" Clegg, N 2013

As an Early Years Setting you fundamental in making a difference to the long-term outcomes of children who are in receipt of two year funding and early years pupil premium.

These sessions will explore research on the best ways to make the best possible use of EYPP, and to demonstrate the impact it can have.

Participating settings will work in partnership with others, to share ideas and experiences and support and evaluate strategies.

Date/Time/Venue

Dates: Wednesday 2 November 2022

AND Thursday 27 April 2023

Time: 9.30am – 12.30pm

Venue: Early Years Training Room, Parkwall Primary School

Commitment to attend all sessions is required.

Cost

No charge for South Glos. delegates / £60 non-South Glos. delegates

Facilitators

Jacqui Lewis and Sinead McBride – Setting Support Officers

Click [here](#) to book onto our training courses

New to the EYFS

Empowering Individuals, Enhancing Practice

Target Audience

This course is aimed at apprentices and level 2 practitioners as well as those new or returning to the early years.

Aims & Objectives

To...

- Increase knowledge of child development specifically in the prime areas of learning.
- Recognise the importance of play in the early years and provide experiences which support children's characteristics of effective learning.
- Have a deeper understanding of the importance of observation and assessment in order to support and record children's progress across the areas of the EYFS.

Course Description

This course will cover...

Session 1:



A Unique Child – This session will explore and enhance your knowledge of child development as a sequence of physical, language and emotional changes.



Positive relationships – This session will be an opportunity to reflect on attachment and the importance of key people in the child's life. You will deepen your knowledge of how to promote positive behaviour through self-regulation and emotional literacy.

Session 2:



Enabling Environments - Play underpins learning and all aspects of children's development. The role that adults have is crucial. This session will delve deeper into how you can provide playful experiences including practical examples that support children's characteristics of effective learning.



Learning and Development - The final session will consolidate your learning through the importance of understanding and analysing your observations and assessments of children in order to tailor your planning.

Date/Time/Venue

Dates: Thursday 9 February 2023
AND Thursday 20 April 2023

Time: 9.30am – 2.30pm

Venue: Early Years Training Room, Parkwall Primary School

Commitment to attend all sessions is required.

Cost

No charge for South Glos. delegates / £60 non-South Glos. delegates

Facilitators

Helen Poole and Sinead McBride – Setting Support Officers

Click [here](#) to book onto our training courses

Outdoor Learning Network

Target Audience

This course is for anyone interested in outdoor learning.

For anyone who has completed their outdoor learning or curriculum coordinator training.

Aims & Objectives

- To share local and national information and updates
- To have an opportunity to network and discuss information on current and relevant topics that relate to the natural world

Course Description

This is an opportunity for us to come together to talk and share ideas and challenges with each other. This is not a training course, but we will facilitate and support to enable you to network.

Autumn and Spring sessions will be face to face at a venue to be arranged.

Maybe you would like to offer your site as a possible venue?



Date/Time/Venue

Autumn

Date & Time TBC 2022

Spring

Date & Time TBC 2023

Please confirm your interest by emailing earlyyears@southglos.gov.uk and a flyer will be sent out to you with venue, date and time.

Cost

No charge for South Glos. delegates / £60 non-South Glos. delegates

Facilitators

Karen Norton and Jane Gulliver

Click [here](#) to book onto our training courses

Playful Curriculum for 2 Year Olds

Target Audience

This course is for practitioners who are interested in developing their knowledge in how to support 2-year-olds in their development.

Aims & Objectives

- Recognise the importance of play for a 2-year-olds development.
- Explore practical activities that will support a 2-year-olds learning and development.
- To explore the role of the adult as a 'play partner'
- To provide opportunities for discussion and sharing of ideas/concerns/issues.

Course Description

Through the session we will explore how play is paramount to a 2-year-olds learning and development. The session will be a mixture of theory and practical play ideas which provoke children's curiosity. It will also be an opportunity for you to get involved and discuss/share ideas or concerns.

Date/Time/Venue

Session 1 – How do 2-year-olds regulate their emotions?

Tuesday 18 October 2022

AND

Session 2 – Play and speech and language development

Wednesday 8 March 2023

AND

Session 3 – Schematic Play

Tuesday 6 June 2023

Time: 9.30am – 2.30pm

Venue: Early Years Training Room, Parkwall Primary School

No charge for South Glos. delegates / £60 non-South Glos. delegates

Facilitators

Helen Poole and Karen Norton – Setting Support Officers

Click [here](#) to book onto our training courses

Playful Pre-School Practitioners

Target Audience

This course is aimed at practitioners working with 3 and 4 year olds who wish to improve their knowledge of how to provide fun, exciting and playful experiences which inspire lifelong learning.

Aims & Objectives

To...

- Recognise the importance of play in the early years and provide experiences which support children's characteristics of effective learning.
- Identify ways in which we can support children to feel safe and secure in order to engage in meaningful learning experiences
- Explore provocations for learning which inspire the skills for lifelong learning.



"Play is often talked about as if it were a relief from serious learning. But, for children, play is serious learning. Play is really the work of childhood."
—Fred Rogers



Course Description

This course will look at the power of play and how essential it is for embedding learning and deepening understanding. Each session will explore practical play ideas which provoke curiosity, playfulness, awe and wonder in order to promote characteristics of effective learning.

Session 1: In this session we will look at children's sense of belonging and how we can support children to settle in through genuine relationships and promoting positive sense of self.

Session 2: In this session we explore provocations for learning and how we provide children with the opportunities for deeper learning through resources that feed their vivid imagination and widen their life experiences

Session 3: In this session we will focus on how we utilise the environment and our role as the teacher in order to support children's communication and language skills both indoor and out.

Session 4: Will be a celebration of learning across the year, we will also look at ways in which we can make our own and the children's learning visible in order to celebrate.

"Play is the highest form of research" Albert Einstein

*"Play is often talked about as if it were a relief from serious learning. But for children play is serious learning. Play is really the work of childhood."
Fred Rogers*

Date/Time/Venue

Dates: Thursday 20 October 2022, 9.30am – 2.30pm

AND Thursday 2 March 2023, 9.30am – 2.30pm

AND Thursday 25 May, 9.30am – 2.30pm

AND Thursday 13 July 2023, 9.30am – 12.00pm

Venue: Early Years Training Room, Parkwall Primary School

Commitment to attend all sessions is required.

Cost

No charge for South Glos. delegates / £60 non-South Glos. delegates

Facilitators

Jane Gulliver and Sinead McBride – Setting Support Officers

Click [here](#) to book onto our training courses

Portage Workshop

A 'Small Steps to Learning' Approach

Target Audience

This course is aimed at professionals working with early years children with SEND i.e., childminders, Early Years practitioners, teachers, LSAs.

Aims & Objectives

- To develop an understanding about how children's additional needs impacts learning.
- To develop a small steps approach, ensuring all children learn and progress.
- To understand the importance of using clear language when setting long and short-term goals.
- To improve everyday practice to the benefit of all children, not just those with additional needs.
- To learn strategies for planning suitable activities, assessing progress and recording children's successes.

Course Description

This is a certified training course delivered by accredited Portage Association trainers. The Portage workshop is an introduction to the Portage approach in working with children with additional needs and their families. The workshop consists of seven modules:

1. The Portage model and its relevance to Early Years settings
2. Helping children learn- using clear language
3. Helping children learn- planning for success
4. Helping children learn- a small steps approach
5. Examples of planning, recording, and sharing
6. Supporting the development of play
7. Positive approaches to children's behaviour

Participants will gain practical strategies, ideas and resources that can be used in a home or setting to differentiate and provide for children with additional needs. It runs for two days consecutively with a further follow up day. You need to attend all three days to complete the course. There will be homework which has to be submitted for marking to receive certification.

Date/Time/Venue

Dates: Monday 15 May 2023, 9.30am – 4.30pm
AND Tuesday 16 May 2023, 9.30am – 4.30pm
AND Monday 19 June 2023, 9.30am – 3.00pm

Venue: Early Years Training Room, Parkwall Primary School

Cost

£150 for South Gos. delegates / £100 for students / £200 for all other agencies

Facilitators

Wendy Parslow – Portage Home Visitor

Click [here](#) to book onto our training courses

SEND Network

Target Audience

SENDCos, Childminders, Managers and Practitioners with an interest in developing their SEND knowledge.

Aims & Objectives

- To provide up to date information about appropriate Early Years National and Local Incentives regarding SEND.
- To participate in professional discussions on an identified topic of theme for the evening.
- To share SEND practice and network with other professionals.

Course Description

The SEND network provides updates for SEND information in South Gloucestershire and Nationally. To share pockets of good practice within your SEND provision. An opportunity to participate in active discussions around SEND topics.

The focus of the Network will be posted on the VLE two weeks prior to the Network taking place.

There are two dates for each session, please only book one session as the same information will be replicated on each evening. You have the choice of either attending the face to face Network or a Virtual Network.

Date/Time/Venue

Tuesday 11 October 2022, 6.30pm – 8.00pm (Parkwall Training Room)
OR Wednesday 12 October 2022, 6.30pm – 8.00pm (Virtual)

Wednesday 8 February 2023, 6.30pm – 8.00pm (Parkwall Training Room)
OR Thursday 9 February 2023, 6.30pm – 8.00pm (Virtual)

Monday 22 May 2023, 6.30pm – 8.00pm (Parkwall Training Room)
OR Wednesday 24 May 2023, 6.30pm – 8.00pm (Virtual)

Cost

No charge for South Glos. delegates / £60 non-South Glos. delegates

Facilitators

Early Intervention Officers

Click [here](#) to book onto our training courses

SENDCO Skills and Knowledge Course

Target Audience

This course is for practitioners **new** to the role of SENDCO or wanting to further develop their knowledge and skills in the role.

Aims & Objectives

- To understand your role and responsibilities as a SENDCO.
- To gain an understanding of the SEN Code of Practice.
- To understand how to follow the graduated approach.

Course Description

This is a 6-part course with gap tasks in between designed to support you to develop the skills and knowledge for the role including topics on,

- Your role and responsibilities
- Identifying needs
- Following the graduated approach (Assess, Plan, Do, Review)
- Additional Assessment Tools
- Working with parents
- Targets and outcomes
- Practical strategies
- Autism Education Trust- Making Sense of Autism

Date/Time/Venue

Dates: Thursday 3 November 2022
AND Thursday 10 November 2022
AND Thursday 17 November 2022
AND Thursday 24 November 2022
AND Thursday 1 December 2022
AND Thursday 8 December 2022

Time: 1.30pm – 4.00pm

Venue: This training will be delivered virtually via Microsoft Teams

Cost

No charge for South Glos. delegates / £60 non-South Glos. delegates

Facilitators

Early Intervention Officers and Setting Support Officers

Click [here](#) to book onto our training courses

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- Additional Assessment Tools
- Working with parents
- Targets and outcomes
- Practical strategies
- Autism Education Trust- Making Sense of Autism

Date/Time/Venue

Dates: Monday 6 March 2023
AND Monday 13 March 2023
AND Monday 20 March 2023
AND Monday 27 March 2023
AND Monday 17 April 2023
AND Monday 24 April 2023

Time: 1.30pm – 4.00pm

Venue: Early Years Training Room, Parkwall Primary School

Cost

No charge for South Glos. delegates / £60 non-South Glos. delegates

Facilitators

Early Intervention Officers and Setting Support Officers

Click [here](#) to book onto our training courses

The Importance of Play in Early Years Settings

Target Audience

Early Years Practitioners working in Early Years Settings.

Only 1 person per setting can attend.

Aims & Objectives

- To explore the benefits and importance of play for plays sake.
- To understand and identify play types in children's types of play through observations of children's learning.
- To understand play theorists and theories to be able to link and identify them to your own curriculum and pedagogy.



Course Description

We will deep dive and think about why play is so important and its links to article 31, the rights of the child. We will explore theorists and theories of play and how they influence your everyday practice now. You will gain an understanding of types of play, how to identify those through your observations of children every day and your role as an adult, play partner, play facilitator.

We will be exploring play outdoors and indoors whatever the weather so come dressed accordingly.



"Children are magic. They live in a world that overflows with exploration, connections, dreams and imagination. They are trying to share this world with us all the time, because they want us to step through the door that leads there and join them." – Greg Bottrill

"The playing adult steps sideward into another reality; the playing child advances forward to new stages of mastery." – Erik H. Erikson

"Play is our brain's favourite way of learning." – Diane Ackerman

Date/Time/Venue

Date: Thursday 18 May 2023

Time: 10.00am – 3.00pm

Venue: Early Years Training Room, Parkwall Primary School

Tea and coffee will be provided but please bring your own lunch.

Cost

No charge for South Glos. delegates / £60 non-South Glos. delegates

Facilitators

Karen Norton and Jane Gulliver – Setting Support Officers

Click [here](#) to book onto our training courses

The Wonderful World of Babies

Target Audience

This course is aimed at Baby Room Practitioners who would like an opportunity to reflect and develop their practice with children 0-2 years old.

Aims & Objectives

To...

- Enable practitioners to deepen their understanding of the unique needs of children aged 0-2 years old.
- Encourage practitioners to reflect upon their role when working with children 0-2 years old.
- Support practitioners with developing practice in their settings and inspire good practice.

Course Description

This course will facilitate practitioners to gain a deeper understanding of babies' unique needs and encourage a reflective approach to how best to support them holistically.



Baby room practitioners play a key role in those very first experiences of life and early years provision. What should provision look and feel like, to make this the very best start for them? A range of thought-provoking activities, discussions, and links to theory, will inspire practitioners to reflect upon this question. Attendees will be encouraged to consider their own settings, celebrate what is working well and identify ways that they can improve practice exploring the following themes: attachment and the role of the key person, curriculum and pedagogy, enabling environments, activities and experiences.

Gap tasks will be provided to encourage deeper reflections and shared learning within teams, beyond the sessions.

Date/Time/Venue

Dates: Tuesday 24 January 2023
AND Tuesday 21 February 2023
AND Tuesday 21 March 2023
AND Tuesday 18 April 2023

Time: 9.30am – 12.30pm

Venue: Early Years Training Room, Parkwall Primary School

Commitment to attend all sessions is required.

Cost

No charge for South Glos. delegates / £60 non-South Glos. delegates

Facilitators

Sarah Cameron and Simone Barnes – Setting Support Officers

Click [here](#) to book onto our training courses

Woodwork in the Early Years

Target Audience

Early Years Practitioners working in Early Years Settings.

Only 1 person per setting can attend.

Aims & Objectives

- To explore how woodwork and deconstructing play in settings can inspire the skills for lifelong learning.
- To understand and explore the HSE approach to risk benefit analysis.
- To consider the benefits of for children's learning and development and how these STEM experiences can be used in your setting.



Course Description

With woodwork children can develop their learning at their own pace and work through their own challenges. Once they have mastered basic skills, they move into open-ended exploration - tinkering, exploring possibilities and then they start making unique creations.

Peter Moorhouse remarks that **“It is more important than ever** for the new generation to be able to think creatively and develop problem-solving skills. Woodwork exercises such skills as children make their own choices and learn through trial and error. It sparks creative thinking and imagination, qualities that are at least as important in our changing world as the practical skills gained.”

This will be a practical session and we will work both inside and outside regardless of the weather so dress appropriately.

Date/Time/Venue

Date: Tuesday 20 June 2023

Time: 10.00am – 3.00pm

Venue: Early Years Training Room, Parkwall Primary School

Tea and coffee will be provided but please bring your own lunch

Cost

No charge for South Glos. delegates / £60 non-South Glos. delegates

Facilitators

Karen Norton and Jane Gulliver – Setting Support Officers

