

Food Hygiene Rating Scheme: Request a re-visit

**Notes for businesses**

* As the food business operator you have a right to request a re-visit for the purposes of re-rating if you have taken action to rectify the non-compliances identified at the time of inspection.
* Please provide information including details of improvements made, using this application form, then submit it by email or by post, including supporting evidence where appropriate. Email and postal addresses are at the bottom of this form.
* The **£236 fee** must be paid before the visit. It can be paid online at <https://www.southglos.gov.uk/payforit>

Select ‘Other payments’ and choose ‘Food Health & Safety’ followed by ‘Food Hygiene Rating Scheme reinspection’.

The fee can also be paid by phoning **01454 868001** and quoting ‘Food Hygiene Rating Scheme reinspection’.

* Once the fee is paid and this application submitted to Environmental Health, the re-rating visit will take place within three months. It will be a full inspection, will be unannounced and by a different officer than the original inspection.
* The officer will give you a new food hygiene rating based on the level of compliance that is found at the time of the re-visit. You should be aware that your rating could go up, down or stay the same depending on findings on the day and history.

#### **Business details**

Food business operator/proprietor

Business name

Business addresses

Business tel. number Business email

#### **Inspection details**

Date of inspection Food hygiene rating given

#### **Action taken**

Please describe the action you have taken with reference to the issues identified in the inspection letter/report provided to you after your latest inspection and food hygiene rating:

Compliance with food

hygiene and safety

procedures

Compliance with

structural

requirements

Confidence in

management/control

procedures

Please provide any other supplementary

evidence (e.g. photos, invoices, copies of

relevant HACCP documentation etc.)

Signature

Name in capitals

Position Date

Please now return this form by email to [foodandhealth@southglos.gov.uk](mailto:foodandhealth@southglos.gov.uk) or post to Food Health and Safety Team, Environmental Health, South Gloucestershire Council, PO Box 1954, Bristol, BS37 0DD