

# SOUTH GLOUCESTERSHIRE COUNCIL

Department for Resources and Business Change, Revenue Services, PO Box 1953, Bristol, BS37 0DE

[www.southglos.gov.uk](http://www.southglos.gov.uk)

Tel: 01454 868003

## COUNCIL TAX DISCOUNT APPLICATION FOREIGN LANGUAGE ASSISTANTS

FORM  
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The Council Tax regulations provide for a discount to be granted if there are less than two adults resident in the dwelling. On counting the number of adults, Foreign Language Assistants who are registered with the Central Bureau for Educational Visits and Exchanges may be disregarded. If a discount is to be claimed the applicant should complete this form and return it as soon as possible, together with appropriate proof of registration with the Bureau. Before filling in this form please read the notes below.

### SECTION 1

APPLICANT'S NAME (must be a person liable to pay the Council Tax on the dwelling)

BILLING NUMBER

ADDRESS

  
  
  

DAYTIME TELEPHONE NUMBER

  

### SECTION 2

NUMBER OF RESIDENT ADULTS LIVING IN THE PROPERTY INCLUDING THE PERSON NAMED BELOW (i.e. persons aged over 18)

### SECTION 3 - FOREIGN LANGUAGE ASSISTANT (must reside in the dwelling for which discount is claimed)

NAME

DATE EMPLOYED FROM

NAME AND ADDRESS OF EDUCATIONAL ESTABLISHMENT WHERE APPOINTED AS A FOREIGN LANGUAGE ASSISTANT

  
  
  

Is he/she registered with the Central Bureau for Educational Visits and Exchanges as a foreign language assistant?

YES

NO

If 'YES' please supply proof

### SECTION 4 - DECLARATION BY APPLICANT

I declare that the information given on this form is true and accurate to the best of my knowledge and belief.

SIGNATURE OF APPLICANT

DATE

You must notify the Director of Financial Services immediately if you have any change in circumstances.

**This form should be returned to the Council's offices at the address shown above.**

### NOTES FOR APPLICANT

1. You do not have to complete this form unless you wish to claim a discount but if you provide false information you may be subject to a penalty of £70 and prosecution under the Theft Act 1978.
2. Any information provided will be treated in the strictest confidence but may be stored on computer and is therefore subject to the provisions of the Data Protection Act 1984.