

PRIVACY INFORMATION

Civil Parking Enforcement

Your Privacy Information.

Please read this in conjunction with the Council's general Privacy Information that can be found here: <http://www.southglos.gov.uk/privacy>

Your Information

This Privacy Information relates to the personal information we have collected from activities relating to the Council's Civil Parking Enforcement function, such as administering Civil Parking Enforcement and processing Penalty Charge Notices (PCN).

We will use your data to process PCN's and all matters in relation to Civil Parking Enforcement. All processes are carried out in line with traffic management / parking related legislation and using secure systems. The information you provide will only be used for the parking related purposes for which it was obtained.

We are relying on GDPR Articles 6(1) (b), (c) & (e) processing is necessary in the exercise of official authority in the data controller, namely the Traffic Management and Civil Parking Enforcement legislation:

- Our legal obligations under the Traffic Management Act 2004
- Our legal obligations under the Road Traffic Regulation Act 1984
- In the public interest or in the exercise of official authority

How we'll use your information

We'll use your information to provide the Council's Civil Parking Enforcement function whilst complying with the established lawful conditions.

Who we can share your information with

In order to provide the service you required we may share your information with the following:

- DVLA
- Chipside
- Traffic Penalty Tribunal
- Bristol Court

We may also share your information with others outside of the Council e.g. regulators and other public organisations for the detection and prevention of crime.

How long we'll keep your information

We'll keep your information for the minimum period necessary. This will usually be six years from the payment of any fine due. We may retain anonymised information about the service we provided to help us improve our services in the future.

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Transferring your information overseas

Your information is not transferred and stored in countries outside the UK or the European Economic Area (EEA) for the provision of this service.

Your rights

You have a number of rights relating to your information e.g. to see what we hold, to ask us to share it with another party, ask us to update incorrect or incomplete details, to object to or restrict processing of it or to make a complaint about how we are handling it. If you have given us your permission to use your information you also have the right to withdraw that permission at any time in the future.

If you have any worries or questions about how your personal information is handled please contact our Data Protection Officer at DPO@southglos.gov.uk or write to us at Data Protection Officer, PO Box 1953, The Council Offices, Badminton Road, Bristol, BS37 0DB and we will be pleased to help you.

For independent advice about data protection, privacy and data sharing issues, you can contact the Information Commissioner's Office (ICO) via their [contact page](#) or call them on 0303 123 1113.