

Charlton Hayes Parish Council

Council Meeting
18 Jul 2023

Summons

Charlton Hayes Parish Council

You are hereby summonsed to attend a meeting of Charlton Hayes Parish Council to be held at Aerospace Bristol, Hayes Way, Patchway, Bristol BS34 5BZ on Tuesday 18 Jul 2023 at 7pm for the purposes of transacting the business as prescribed in the Agenda below.

John Ashe

Interim Parish Clerk

Agenda

1. Welcome by the chair
2. Evacuation procedure
3. Apologies for absence
4. Declaration of interests under the Localism Act 2011
5. Minutes of the meeting held on 20 Jun 2023
To receive and approve minutes of the meeting held on 20 Jun 2023 as attached for signing by the Chairman
6. Items from public
Any member of public from Charlton Hayes Parish may address the council as per standing order.
7. Petitions
Any member of public or a councilor from Charlton Hayes Parish may submit a petition to the council.
8. Play Scheme for Charlton Hayes children
South Gloucestershire Play Scheme to present their plan. Funding request to be reviewed, subject to standing order exemption

9. Matters arising
To receive and note any matters arising from the last meeting

Bank Account: All councilors & clerks to provide necessary information for opening bank account. Any update from the banker or any decision needed to open the bank account.

Postal address: Consider renting a postal address
10. Social media strategy and other policies, policies adoption, decide channels and responsibility for communication
To be added
11. Recycling support for elderly and disabled
Council to consider and approve funding and associated operational setup to appoint a recycling company to assist elderly and disabled people in Charlton Hayes, Northfield Park and Brabazon
12. Case management system
Council to consider employing SaaS solution for case management for all residents of Charlton Hayes, Northfield Park and Brabazon
13. Chess Club at Charlton Hayes
Request for funding to host Chess Club at the Bristol Aerospace
14. Charlton Hayes festival
Agree arrangements, funding and date
15. Traffic issues
Discuss traffic issues in and around Charlton Hayes and take any actions
16. Charlton Hayes Parish website quote approval
Approve quote for Charlton Hayes Parish domain name
17. Finance spending
Review spending limits
18. Planning applications
Planning applications affecting Charlton Hayes
19. Correspondence
To receive and respond to correspondence (circulate at the meeting)
20. Management Committees and Street lighting
To receive and note updates on the above
21. To re-review and approve annual diary
This item is subject to standing order exemption approval
22. Matters that the Chairman considers urgent
NB. A Council cannot lawfully decide on any matter, which is not specified in the

Summons

23. Next full council meeting – *Tuesday 19 Sep 2023 (Lovell Place Care Home)*

The following items are exempt:

24. Personnel committee
Appointing a Clerk and two deputy clerks to the Council
25. Personnel committee
Request Personal Committee to gather facts around whether Charlton Hayes Parish was misled by a council member or not.

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