

# Application for transfer of a hackney carriage or private hire vehicle licence

Town Police Clauses Act 1847 & Public Health Act 1875  
Local Government (Miscellaneous Provisions) Act 1976, Section 49

Office use:

1. If the proprietor of a hackney carriage or of a private hire vehicle in respect of which a vehicle licence has been granted by a district council transfers his interest in the hackney carriage or private hire vehicle to a person other than the proprietor whose name is specified in the licence, he shall within fourteen days after such transfer give notice in writing thereof to the district council specifying the name and address of the person to whom the hackney carriage or private hire vehicle has been transferred.
2. If a proprietor without reasonable excuse fails to give notice to a district council as provided by subsection (1) of this section he shall be guilty of an offence.

Please complete in **BLOCK LETTERS**

## SECTION 1 – Declaration

I, (name of old proprietor)

Of, (address old proprietor)

Postcode:

Interested party (any named)

Give notice that I have transferred my  
**hackney carriage**  
or  
**private hire vehicle**  
(please tick one)

Plate number

Registration number

Make of vehicle

Model of vehicle

To, (name of new proprietor)

Of, (address new proprietor)

Postcode:

**I hereby certify that all statements made in this application are true and correct and that I have not withheld any relevant information.**

Signed (old proprietor)

Signed (any named interested party)

Date (DD/MM/YYYY)

Date (DD/MM/YYYY)

## SECTION 2 – Application for transfer of a hackney carriage or private hire vehicle licence to a new proprietor

### Vehicle details

Plate number		Registration No.	
Make		No. of passengers	
Model		Date of transfer	
Colour		Date of expiry	
First date of registration		Insurance company	

### Applicant details

First name	
Surname/family name	
Address	
	Postcode
Date of birth (DD/MM/YYYY)	
Tel no.	
Driver badge number	

## Details of any interested party concerning the vehicle

First name

Surname/family  
name

Address

Postcode

**SECTION 3 – Declaration**

I hereby make application to South Gloucestershire Council for a Hackney Carriage or Private Hire Vehicle Licence and, if the same is granted, I undertake to comply with the Acts, Byelaws and Regulations relating thereto and for the time being in force.

I further agree that if I infringe or neglect to comply with any of the conditions subject to which the Licence is issued or held, the same shall be liable to be revoked or suspended by South Gloucestershire Council.

Where an e-mail address has been provided the Licensing Team may send licence renewal reminders through this communication method, it is therefore important that if you change your e-mail address that you must inform the Licensing Office at the earliest opportunity.

**I hereby certify that all statements made in this application are true and that I have not withheld any relevant information.**

Signature (new proprietor)

Date (DD/MM/YYYY)

**NB:** Section 57(3) of the 1976 Act provides that “if any person knowingly or recklessly makes a false statement or omits any material particular in giving information he or she shall be guilty of an offence”.

This Authority is under a duty of care to protect the public funds it administers, and to this end may use the information you have provided on this form within the Authority for the prevention and detection of fraud. It may also share this information with other bodies administering public funds solely for the purposes.