



**Application Form for projects with a capital value up to £50,000**

**Outdoor Sports Facilities  
Children and Young Peoples Provision  
Informal Recreational Open Space  
Natural and Semi Natural Open Space  
Allotments**

This information can be made available in other languages, in large print, Braille or on audio tape. Please phone 01454 868004 if you need any of these or any other help to access Council services.

Please ensure you have read the accompanying S106 Guidance Notes document and other supporting documents before completing this form.

To help, applicants can find for reference completed examples of both Stage 1 Expression of Interest and Stage 2 Full application forms together with examples of all supporting documents on the Council web site at **[www.southglos.gov.uk/s106sportplay](http://www.southglos.gov.uk/s106sportplay)**

# Section 1: Details about your organisation

**1.1.** Name of your organisation

Address of your organisation

Postcode

Email

Website

**1.2.** Name of main contact

Main contact's telephone number

Main contact's email

Main contact's position in organisation

**1.3.** Is your organisation:

- A parish or town council ..... Yes No
- A registered charity ..... Yes No
- Another kind of organisation ..... Yes No

If another kind of organisation, please specify

Registered charity number, if you are a charity

**1.4.** Does your organisation have a constitution? ..... Yes No

**1.5.** How many people currently use your facilities?

**1.6.** Are there any restrictions on the use of your organisation's facilities? ..... Yes No

If yes, please state

**1.7.** Does your organisation have an equalities policy which is implemented in its actions? .... Yes No

**1.8.** Does your organisation work with any of the following vulnerable groups?\*

- Children and young people ..... Yes No
- Vulnerable adults ..... Yes No
- Other groups ..... Yes No

If your organisation works with other vulnerable groups, please specify

\* Please provide copies of your organisation's safeguarding policies and protocols as appropriate

**1.9.** Will your project require any of the following insurance policies?

Tick all that apply to confirm that you have these in place.

- Buildings and contents ..... Yes No
- Public liability ..... Yes No
- Employers' liability ..... Yes No
- Other insurance policy ..... Yes No

If you require any other insurance policies, please specify

# Section 2: Details of Proposed Project

**2.1.** Project name

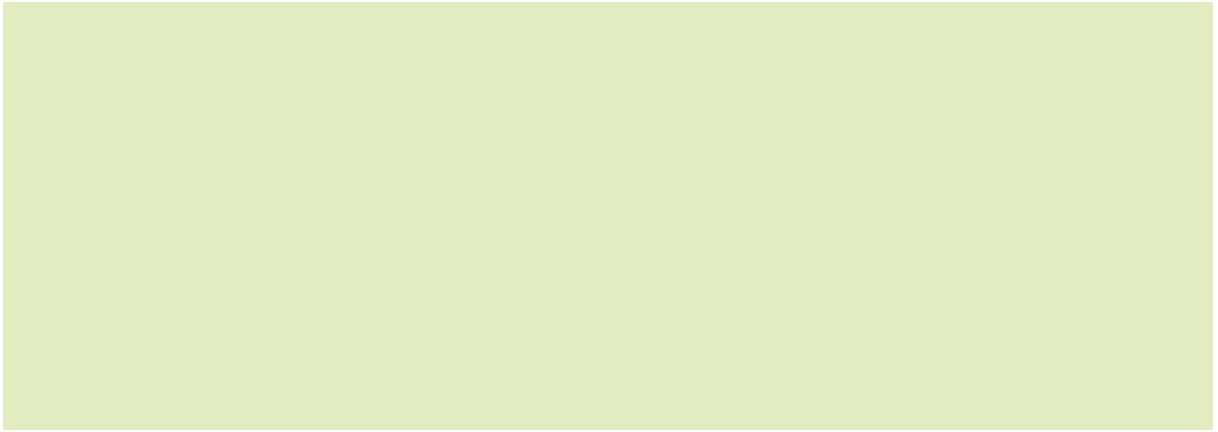
**2.2.** Postcode of your proposed project

OS grid reference of your proposed project

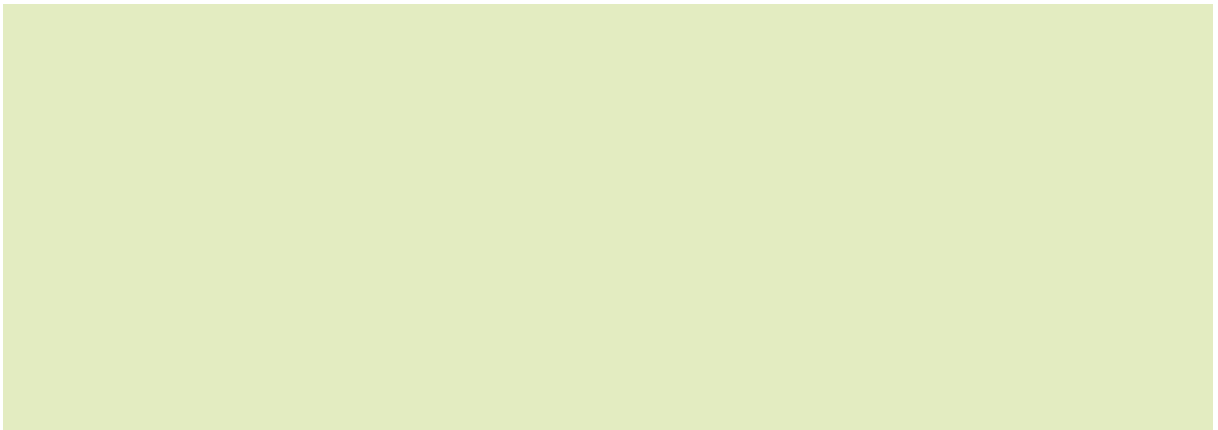
**2.3.** Owner of the proposed project site

**2.4.** Brief description of your project and what you require S106 funding for

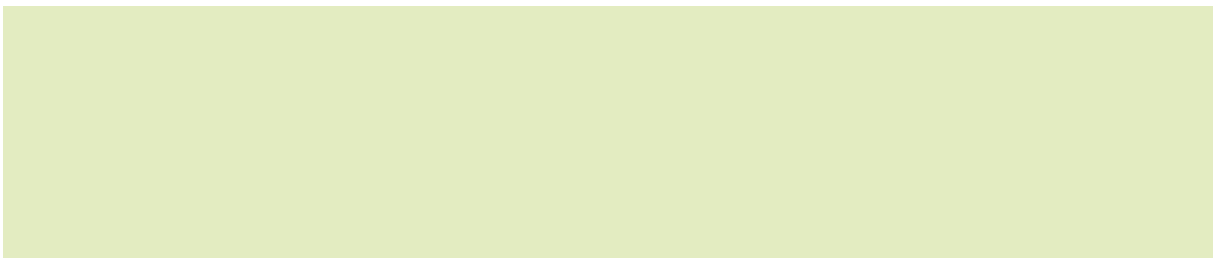
**2.5.** Explain and provide evidence of the need for your project and opportunities it will deliver



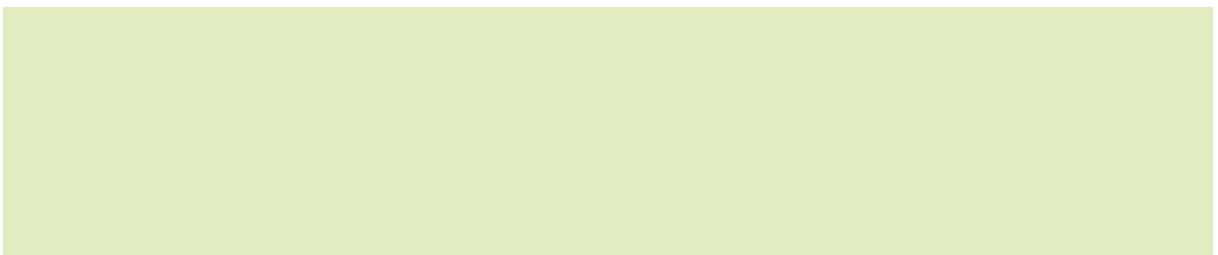
**2.6.** Will your project be delivered by a partnership? ..... Yes      No  
If yes, who are your partners? Please provide a named contact from each organisation



**2.7.** Is anybody likely to object to your project?



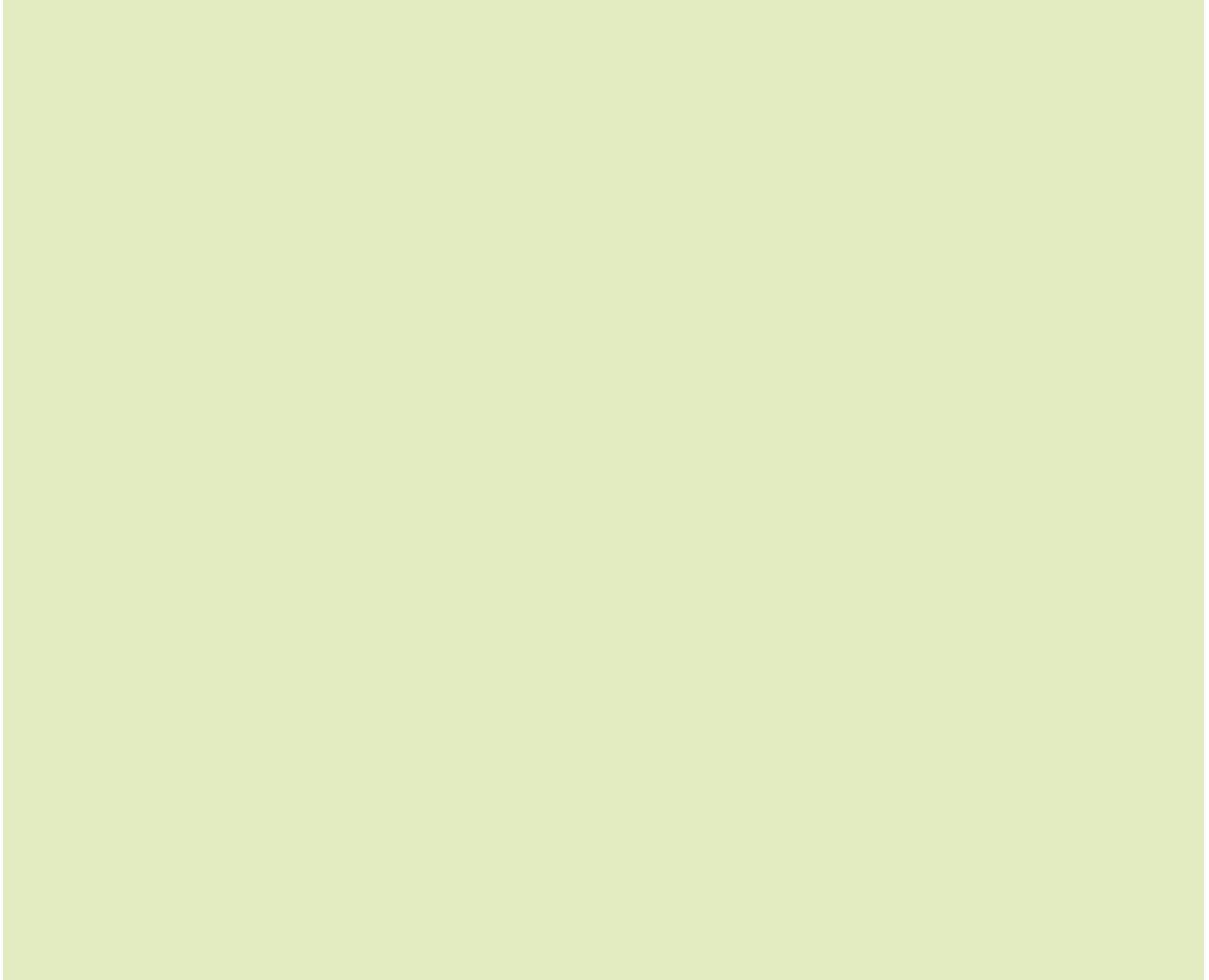
**2.8.** Is planning permission required for your project? Please see section 1.8 of guidance notes for further information.



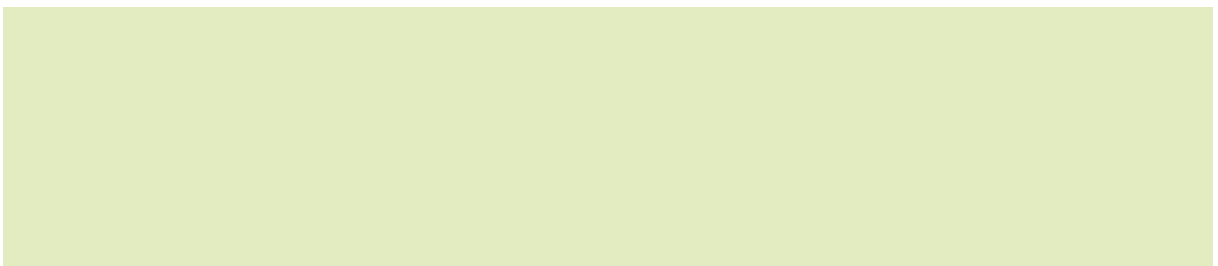
NOTE: Please remember to complete and include your Environmental Checklist Assessment sheet with your submission. Copies can be downloaded from [www.southglos.gov.uk/s106sportplay](http://www.southglos.gov.uk/s106sportplay)

# Section 3: Project Costs

**3.1.** What is the total cost of your project? Please refer to guidance notes for further information.




**3.2.** How much funding are you or your organisation requesting from South Gloucestershire Council?



**3.3.** Is your organisation VAT registered? ..... Yes      No

Is your organisation able to reclaim VAT? ..... Yes      No

If yes, what is your VAT number?



# Section 4: Sources of Funding

**4.1.** Has your organisation received, or applied to, any other funding bodies or organisations for funding towards your project? If yes, please provide details below:

Organisation	Amount applied for (ex VAT)	Funding Secured?	
		Yes	No
		Yes	No
		Yes	No
		Yes	No
		Yes	No

**4.2.** Has your organisation previously received any funding from South Gloucestershire Council for other projects? If yes, please provide details below:

Other SGC funding	Amount (ex VAT)	Date Received

**4.3.** Has your organisation carried out any fundraising or self-funding towards the project, which can be used as match funding? If yes, please provide details of how much has been raised to date:

Details	Amount (ex VAT)



# Section 5: Declaration

**I confirm that the organisation or partnership named on this application has given me the authority to complete this application on its behalf.**

**I confirm that to the best of my knowledge the information contained in this form is complete and accurate.**

Signed

Print Name

Position in Organisation

Date

## Return of completed application

Please return your completed and signed application form by email to:

**S106applications@southglos.gov.uk**

## Contact details

To discuss your project idea and for any queries about the application process please contact the Community Spaces team

### Outdoor sports enquiries

Call the S106 Implementation Officer on **01454 865895**

### Play enquiries

Call the Play Officer on **01454 865869**

### General enquiries

Call the S106 Implementation Officer on **01454 865895**  
or Community Spaces Improvements Team Manager on **01454 863725**

## Data Protection Act

Personal data supplied will be held in confidence under the terms of the Data Protection Act.

South Gloucestershire Council will use and manage the personal information supplied on this form for the purposes of keeping applicants informed about progress with their application.

All personal data about applicants is treated in accordance with the Data Protection Act 1998 and will not be disclosed to any third party outside of the council unless we are required to do so by law.

## Office use

Date received

S106 VCS ref