## Planning Permission enquiry form

This form is to be used to determine informally whether or not planning permission is required. Please complete and send to the Area Planning Manager at the address on page 3, for all other queries (for example if you know that planning permission will be required and you want an informal pre-application assessment of the acceptability of the scheme) please use the Pre-Application Advice Enquiry Form which is also available on our website.

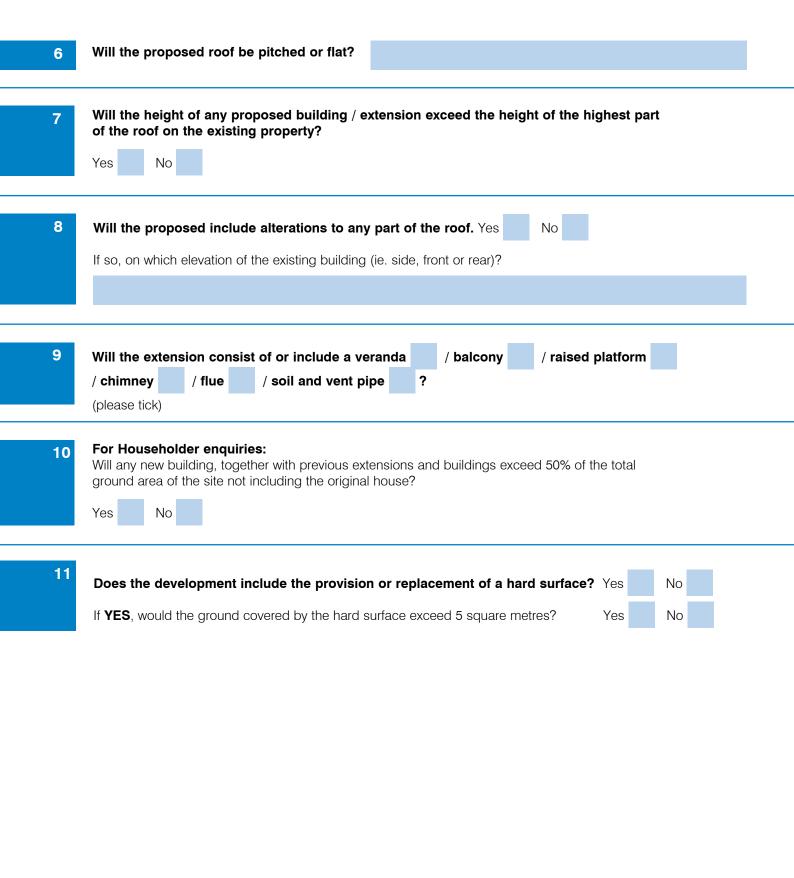
Please note that from 01 April 2023 the charge for this service will be £158.10 (payable on submission). Submissions made without a payment will be returned. There is no charge for enquiries regarding renewable energy for householders.

1	Name:		
	Address:		
	Postcode:	Email:	
	Daytime Tel No:		
2	Description of Proposal: (eg. single storey rear extension, erection of detached garage, front porch etc.)  Address of property if different:		
3	Do you propose to demolish any buil	dings, walls etc.	
ŭ	Yes Please state:		No
4	Size of Proposed building / extension NB. Please state maximum external dime	nsions	Metres
	(a) Maximum height of proposal	(d) Diameter (if satellite antenna)	
	(b) Width	(e) Height to eaves of proposals	
	(c) Depth	(f) Height to eaves of existing building	
5	Does your proposal encroach on you (e.g. foundations, overhanging guttering,		



No

Yes



12	Position of Proposed building / extension
	Accurately sketch the position of the proposed building / extension in relation to:
	<ul><li>(i) The position of the existing building.</li><li>(ii) The boundaries of your property (the curtilage)</li><li>(iii) Any other existing buildings / extensions within your property</li><li>(iv) Any road or footpath</li></ul>
	Position of proposed building / extension
	(If you are submitting this application by email place below or attach a separate drawing).
	Please show measurements of your proposals. You must ensure that your plans are accurate. If there is insufficient space in the box please use a separate / additional sheets of paper. You may wish to employ someone experienced in plan drawing to show your proposal. Examples are attached for assistance.
Longloss	a chague (made payable to South Glausestershire Council for £159.10
i enciose	e a cheque (made payable to South Gloucestershire Council for £158.10
You can	pay use our online payment facility or by telephoning our Contact Centre 01454 868004 to make (quote:
Planning	Enquiry, your name & site address)
Please st	tate method of payment here.
Signed:	Date:

**Please return to:** South Gloucestershire Council, Department for Environment and Community Service, Strategic Planning, PO Box 1954, Bristol, BS37 0DD

email: registrationteam@southglos.gov.uk

Tel No: **01454 868004** 

## Planning Permission enquiry

## **Residential Development Guidance Note**

When filling in the accompanying form it is essential that your plans are accurate. Here are some examples of how you might answer **Question 12** 

