

Application for a birth certificate

1 To be completed by the person applying for the certificate

Your full name:

Mr / Mrs / Miss / Ms *

.....

(*delete as applicable)

Your postal address

.....

.....

Post Code.....

Telephone no.....

Email Address

2 Purpose for which certificate is required

.....

.....

3 Are you applying for your own birth certificate? Yes/No

If not please state your relationship to the person on the certificate

.....

4 Details of the Birth Certificate:

FULL NAMES AT BIRTH (include all forenames and surname at birth)

.....
DATE OF BIRTH

.....
PLACE OF BIRTH (Full address or name of maternity home)

.....
FATHER'S/PARENT'S** FULL NAME

.....
MOTHER'S FULL NAME

.....
MOTHER'S MAIDEN SURNAME

5 Service required:

State number of certificates

Full certificate (£11) Express certificate (£35)

6 Signature of applicant:

.....
Date

7 The signed, completed form should be posted to South Gloucestershire Register Office, Department for Resources and Business Change, PO Box 1953, Bristol BS37 0DE. Please enclose a stamped addressed envelope.

Payment: If you prefer to pay by debit card, Visa or MasterCard please ensure you include a daytime contact phone number for us to call and take payment following receipt of your application. Please tick to confirm you wish to pay by card:

You can also pay by cheque or postal order, these should be made payable to South Gloucestershire Council and included with the application form.

**Parent means the mother's female partner who under the Human Fertilisation and Embryology Act 2008 is to be treated as the parent of the child