

Stoke Park and Cheswick Parish Council

Annual Meeting
18 May 2023

Summons

Stoke Park and Cheswick Parish Council

You are hereby summonsed to attend the annual Full Council meeting of Stoke Park and Cheswick Parish Council to be held at Stoke Gifford Retirement Village, Edward Parker Road, Stoke Gifford, Bristol, BS16 1YG on Thursday 18 May 2023 at 7pm for the purposes of transacting the business as prescribed in the Agenda below.

Graham Smith

Interim Parish Clerk

Agenda

1. Election of Chairman
2. Declaration of acceptance of Office by Chairman
3. Adoption of Standing Orders for the Council
To adopt model Standing Orders for the Council
4. Adoption of Financial Regulations for the Council
To adopt model Standing Orders for the Council
5. Adoption of the Councillor Code of Conduct for the Council
To adopt the South Gloucestershire Council Code of Conduct with relevant amendments appropriate to the operation of a Town Council
6. [Election of Vice-chairman]
7. Confirmation of interim arrangements for the Clerk to the Council

To note and confirm the interim arrangements for the Clerk to the Council

8. Initial budget for the Council

To receive and note the initial budget for the council

9. Work program for the civic year to March 2024

To agree an initial work program for the civic year to March 2024, to include establishment of relevant council committees, confirmation of initial annual precept, appointment of permanent clerk to the council, preparation of Town precept for the financial year 2024/25

10. Next full council meeting