



Code of Conduct

Thank you for expressing an interest in joining the Self Build Partnership.

South Gloucestershire Council has developed a Self-Build Partnership to improve the availability and accelerate the delivery of self and custom build plots within the district. This is to enable the council to meet the demand on its Self and Custom build register as part of its statutory duties, but also to grow the sector within the district.

Partnerships are a significant feature of delivering high quality services. Flexibility, innovation, and many other benefits allow partnerships to address issues that individual organisations could not tackle alone. The Self-Build Partnership provides a unique opportunity for custom build enablers, SMEs, House Builders, and local authorities to connect and form a network. By building this Partnership together we support the delivery of custom and self-build and share experiences and information.

In this document we have set out our guidelines for those wishing to join the Partnership. Partners are respectfully requested to observe and follow these guidelines.

Email: selfbuild@southglos.gov.uk

Website: southglos.gov.uk/self-build-and-custom-house-building





	Guidelines for Partners:
1.	All partners are required to follow administrator instructions. The guidelines below set out how we would like the Partnership to operate in a fair and transparent manner.
2.	Katie Warrington (Self Build Officer and Task Force Expert) will undertake the Partnership's administration and moderation Katie.Warrington@Southglos.gov.uk .
3.	Respect all Partners.
4.	Help people in the Partnership. To build a solid network, consider what you can do for other people and what they can do for you. You might consider helping your network when they need it, and they may be more likely to offer help for you.
5.	There will be a mix of in-person and virtual meetings. During virtual meetings please engage in video etiquette and keep your cameras on. All information shared should be treated as confidential and Chatham House Rules will apply.
6.	The Partnership administrator will set out the year's meetings and provisional dates at the beginning of the year. The aim is to hold at least one in-person networking event per year, and at least two virtual meetings. Agendas for the meetings will be sent out at least 2-weeks in advance of the meeting.
7.	It is respectfully requested that communication regarding specific sites or developments, queries concerning the Partnership, or any ideas or issues discussed during the meetings, are sent through, or at least copy in the Partnership administrator Katie.Warrington@Southglos.gov.uk .
8.	The Partnership meetings will be chaired by Katie Warrington and/or Katy Nurse.
9.	These guidelines shall be annually and circulated to all Partners.

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